

NOTICE OF ADDENDUM #1

Request for Proposal No. 2013/14 – 05

PROFESSIONAL ARCHITECTURAL SERVICES – 417 GIDDING REMODEL

The attached four (4) page addendum shall be completed and submitted with all other documents in the Proposal Package.

Vendor information:

By signing this page and submitting a proposal, offeror hereby agrees that they have read and understand all terms, conditions, and requirements set forth in the RFP and the attached Addendum #1.

Signature: _____

Print Name & Title: _____

Firm Name: _____

Mailing address: _____

City, State, Zip: _____

Phone & Fax: _____

E-mail address (if applicable): _____

Addendum acknowledgement:

Addendum #1 Date July 15, 2014 Initials _____

Statement of non-discrimination

Company/Firm does not discriminate on the basis of color, national origin, sex, religion, age or disabled status an employment of the provision of service.

Signature: _____ Date: _____

ADDENDUM #1
to
Request for Proposal No. 2013/14 – 05

PROFESSIONAL ARCHITECTURAL SERVICES
REMODEL 417 GIDDING

ISSUE DATE: JULY 15, 2014

The Board of County Commissioners of Curry County, State of New Mexico, does hereby issue this Addendum #1 to the Request for Proposals for Architectural Services – Remodel 417 Gidding, RFP No. 2013/14-05

This Addendum #1 applies to RFP No. 2013/14-05 and shall be incorporated into the RFP packet for RFP 2013/14-05. It is important to read and consider the information contained herein when preparing a proposal. Please be advised of the following:

1) Change in date to respond to RFP No. 2013/14-05.

On page 2 of RFP 2013/14-05, the third paragraph reads as follows:

To be responsive, six (6) copies of the proposals must be submitted no later than July 22, 2014 at 2:00 p.m. at the Curry County Administration Office, located at 700 North Main Street, Suite 10, Clovis, NM 88101

This paragraph has now been changed to read as follows:

To be responsive, six (6) copies of the proposals must be submitted no later than **August 6, 2014** at 2:00 p.m. at the Curry County Administration Office, located at 700 North Main Street, Suite 10, Clovis, NM 88101

2) Change in project timeline.

On page 7 of RFP 2013/14-05, Project Time reads as follows:

The initial design phase (preliminary architectural design, schematic and preliminary designs) will begin on or around August 5, 2014 and must be completed within sixty (60) days of notice to proceed issued. Completion of final

architectural plans for the remodel, stamped drawings for construction permits and bid specifications will be sixty (60) days after approval and acceptance by County of the initial design approval. The bidding phase, pre-bid and construction and execution of construction contract must be completed within ninety (90) days after approval of final architectural plans.

The construction phase will be completed within fifteen months after completion of the contract phase.

This paragraph has now been changed to read as follows:

The initial design phase (preliminary architectural design, schematic and preliminary designs) will begin on or around **August 19, 2014** and must be completed within sixty (60) days of notice to proceed issued. Completion of final architectural plans for the remodel, stamped drawings for construction permits and bid specifications will be sixty (60) days after approval and acceptance by County of the initial design approval. The bidding phase, pre-bid and construction and execution of construction contract must be completed within ninety (90) days after approval of final architectural plans.

The construction phase will be completed within fifteen months after completion of the contract phase.

3) Changes in sequence of events.

On page 9 of RFP 2013/14-05, Sequence of Events Numbers 4-11 reads as follows:

4.	Last Response to Written Questions/RFP Amendments	Curry County	7-14-14
5.	Submission of Proposal	Architect	7-22-14 @ 2:00 p.m.
6.	Proposal Evaluation	Evaluation Committee	7-22-14 to 7-28-14
7.	Selection of Finalist(s)	Evaluation Committee	7-28-14
8.	Oral Presentation by Finalist	Architect	N/A
9.	Negotiate and Finalize Contract	Curry County, Awarded Architect	7-28-14 to 8-1-14
10.	Approve Contract	County Commission	8-5-14
11.	Commence Services	Contracted Architect	8-5-14

This section has been changed to read as follows:

4.	Last Response to Written Questions/RFP Amendments	Curry County	7-30-14
5.	Submission of Proposal	Architect	8-6-14 @ 2:00 p.m.
6.	Proposal Evaluation	Evaluation Committee	8-6-14 to 8-11-14
7.	Selection of Finalist(s)	Evaluation Committee	8-12-14
8.	Oral Presentation by Finalist	Architect	N/A
9.	Negotiate and Finalize Contract	Curry County, Awarded Architect	8-12-14 to 8-18-14
10.	Approve Contract	County Commission	8-19-14
11.	Commence Services	Contracted Architect	8-19-14

4) Changes to term of contract.

On page 9 of RFP 2013/14-05, Term of Contract reads:

The contract shall begin August 5, 2014 and run for a period of two (2) years thereafter, or upon completion of the Scope of Work for the project listed below is complete, whichever comes first.

This paragraph has been changed to read as follows:

The contract shall begin **August 19, 2014** and run for a period of two (2) years thereafter, or upon completion of the Scope of Work for the project listed below is complete, whichever comes first.

5) Change to insurance requirements.

On page 13 of RFP 2013/14-05, Insurance reads:

The successful architect will be required to provide to the County an errors and omissions (E&O) policy in a minimum amount of \$6,000,000 as well as a general liability policy in the amount of \$1,500,000 and/or a professional liability policy in the amount of \$1,500,000 for the benefit of and the protection of Curry County.

This paragraph has been changed to read as follows:

The successful architect will be required to provide to the County General Liability Coverage \$1,000,000 per incident and \$2,000,000 aggregate and \$1,000,000 Professional Liability and \$2,000,000 aggregate (or errors and omissions) policy.

**THE COUNTY HAS RECEIVED QUESTIONS TO THE RFP AND WILL
ISSUE ADDENDUM #2 TO THE RFP ON OR BEFORE JULY 31, 2014.**