

RESOLUTION NO. 2015-44

A RESOLUTION ESTABLISHING FEES FOR THE PRODUCTION OF DOCUMENTS AND OTHER WRITTEN AND ELECTRONIC MEDIA

WHEREAS, Curry County has previously adopted a resolution establishing fees to be charged by Curry County in response to requests for copies of documents and other written and electronic media in Resolution No. 2015-02; and,

WHEREAS, said Resolution No. 2015-02 pertained to Curry County's response to requests for documents, either under the New Mexico Inspection of Public Records Act or under the Federal Freedom of Information Act; and,

WHEREAS, the Curry County elected officials and other department heads have revised and wish to update the fees to be charged in order to stay in compliance with State and Federal law, as well as to offset the costs and expenses pertaining to said requests.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Curry County, which is the governing body of and for Curry County, that Resolution No. 2015-02, is hereby rescinded and the fees that will be charged by Curry County, through any of its departments and/or offices, to cover the costs and expenses for production of written documents, electronic media, copies, duplicates, etc. allowed and permitted under the New Mexico Inspection of Public Records Act, the Federal Freedom of Information Act, and other legislative enactments shall, from this date forward, be those fees that are specifically set forth in the spreadsheet which is attached hereto and incorporated herein as though set forth in full.

BE IT FURTHER RESOLVED that Resolutions No. 2009-22, No. 2009-52, No. 2015-02 and any and all other enactments pertaining to these fees, charges and/or costs be and they hereby are rescinded in full and are replaced by this Resolution.

DULY PASSED AND ADOPTED by the Board of Commissioners of Curry County in their regular open meeting on the 15th day of September, 2015, in Clovis, Curry County, New Mexico.

**CURRY COUNTY BOARD OF
COMMISSIONERS**

CURRY COUNTY, NEW MEXICO

By: _____

Ben McDaniel, Chairman



ATTEST:

Rosalie Riley

Rosalie Riley, County Clerk

Information, Copies, Services, and Map Fees

Curry County Administration Office Service Fees	
Administration Information	
Data Fee	
Downloading Videos and/or Data onto CD	\$50.00 per CD
Assembling of Non electronic and/or electronic documents	Per reg. hourly rate
Replacement of W-2	\$10.00
Administration Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Color Prints and Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Curry County Assessor's Office Service Fees	
Assessment Information	
Set Up Fees	
Computer Report Set Up Fee – Less than 1 hour of set up time	Free
Computer Report Set Up Fee – More than 1 hour of set up time	\$20.00 Set Fee
Computer Report Set Up Fee – More than 1 work day of set up time	Per reg. hourly rate
Data	
Ownership Information -	\$0.05 per parcel
UPC, Owner #, Owner Name and Address, Situs, Legal, School District, Deed Reference, & Values	
Property Card Scans	Free
Address Information Lookup over the phone	Free
Assessment Prints and Copies	
Black and White Prints & Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Color Prints & Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Large Format Black and White Copies (\$1.00 per sq. ft.)	
Universal Bond Xerox Copy 9 x 12	\$0.75 per page
Universal Bond Xerox Copy 12 x 18	\$1.50 per page
Universal Bond Xerox Copy 18 x 24	\$3.00 per page

Universal Bond Xerox Copy 24 x 36	\$6.00 per page
Universal Bond Xerox Copy 36 x 36	\$9.00 per page
Universal Bond Xerox Copy 36 x 48	\$12.00 per page
Universal Bond Xerox Copy ALL Custom sizes not listed	\$1.00 per sq. ft.
Documents with a greater width than 36" cannot be copied by our machine all in one piece.	
Digital	
PDF Attachments	Free
Data Uploaded Information	Free
Burn CD	\$2.00 per CD
GIS Information	
Set Up Fees	
Custom Map Set up Fee – Less than 1 hour of set up time or less than 3 layers	Free
Custom Map Set up Fee – More than 1 hour of set up time or more than 4 layers	\$30.00 Set Fee
Custom Map Set up Fee – More than 1 work day of set up time	Per reg. hourly rate
Data	
Ownership Information Attributes -	\$0.05 per parcel
Parcel Information Attributes – (can include shape file)	\$0.05 per parcel
Road Segment Information Attributes – (can include shape file)	\$0.05 per road piece
Entire Parcel Layer w/ Parcel information Only in Shape file	\$800.00 set fee
Entire Parcel Layer w/ Ownership Information Only in Shape file	\$800.00 set fee
Entire Parcel Map w/ Parcel Information and Ownership information in Shape file	\$1200.00 set fee
Entire County Roads and Rural Subdivision Streets Shape File	\$150.00 set fee
Entire Shape File Layers not including Roads or Parcels Layers	\$20.00 per layer
City Municipalities & County Boundaries, Annotation, Commission Districts, Ag Land Use, Precincts, Lakes, Parks, etc.	
County Roads and Rural Subdivision Streets Map Book	\$150.00 set fee
County Roads and Rural Subdivision Streets Map Book Individual Pages	\$3.00 per page
County Township and Section Rural Ownership Map Book	\$150.00 set fee
County Township and Section Rural Ownership Map Book Individual Pages	\$3.00 per page
GIS Prints, Copies, Plotting, and Laminating	
Black and White Prints & Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Large Format Black and White Plotting (\$1.00 per sq. ft.)	
Universal Bond 20lb Plain Paper 9 x 12	\$0.75 per plot
Universal Bond 20lb Plain Paper 12 x 18	\$1.50 per plot
Universal Bond 20lb Plain Paper 18 x 24	\$3.00 per plot
Universal Bond 20lb Plain Paper 24 x 36	\$6.00 per plot
Universal Bond 20lb Plain Paper 36 x 36	\$9.00 per plot
Universal Bond 20lb Plain Paper 36 x 48	\$12.00 per plot
Universal Bond 20lb Plain Paper 42 x 60	\$17.50 per plot
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$1.00 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	

Color Prints & Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Large Format Color Plotting (\$1.75 per sq. ft.)	
Universal Bond 20lb Plain Paper 9 x 12	\$1.35 per page
Universal Bond 20lb Plain Paper 12 x 18	\$2.65 per page
Universal Bond 20lb Plain Paper 18 x 24	\$5.25 per page
Universal Bond 20lb Plain Paper 24 x 36	\$10.50 per page
Universal Bond 20lb Plain Paper 36 x 36	\$15.75 per page
Universal Bond 20lb Plain Paper 36 x 48	\$21.00 per page
Universal Bond 20lb Plain Paper 42 x 60	\$30.65 per page
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$1.75 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Color Prints w/ Aerials	
Plain Paper Print 8.5 x 11	\$1.75 per page
Plain Paper Print 8.5 x 14	\$1.75 per page
Plain Paper Print 11 x 17	\$3.50 per page
Large Format Color Plotting w/ Aerials (\$2.50 per sq. ft.)	
Universal Bond 20lb Plain Paper 9 x 12	\$1.90 per page
Universal Bond 20lb Plain Paper 12 x 18	\$3.75 per page
Universal Bond 20lb Plain Paper 18 x 24	\$7.50 per page
Universal Bond 20lb Plain Paper 24 x 36	\$15.00 per page
Universal Bond 20lb Plain Paper 36 x 36	\$22.50 per page
Universal Bond 20lb Plain Paper 36 x 48	\$30.00 per page
Universal Bond 20lb Plain Paper 42 x 60	\$43.75 per page
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$2.50 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Standard and Large Format Laminating (\$2.00 per sq. ft.)	
3.0 mil Satin Finish Laminate 8.5 x 11	\$1.50 per page
3.0 mil Satin Finish Laminate 8.5 x 14	\$1.50 per page
3.0 mil Satin Finish Laminate 11 x 17	\$3.00 per page
3.0 mil Satin Finish Laminate 12 x 18	\$3.00 per page
3.0 mil Satin Finish Laminate 18 x 24	\$6.00 per page
3.0 mil Satin Finish Laminate 24 x 36	\$12.00 per page
3.0 mil Satin Finish Laminate 36 x 36	\$18.00 per page
3.0 mil Satin Finish Laminate 36 x 48	\$24.00 per page
3.0 mil Satin Finish Laminate ALL Custom sizes not listed	\$2.00 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Digital Data	
PDF Attachment	Free
Data Uploaded Information or FTP Information	Free
Online Map Viewing and Look Up	Free
Prints from Online Look Up Not Done in Assessors Office	Free
Burn CD	\$2.00 per CD

Map Package Fees	
Converting a Custom Map Created to a Map Package	\$20.00 Set Fee
Stock Curry County School Districts Map Package	\$15.00 Set Fee
Stock Curry County Commission District Map Package	\$15.00 Set Fee
Stock Curry County Roads and Townships Map Package	\$15.00 Set Fee
Stock Curry County Land Ownership Map Package	\$70.00 Set Fee
Stock Curry County Roads Map Package	\$15.00 Set Fee
GIS Stock Maps (maps are updated yearly)	
City of Clovis Color Street Index Map (2 sided) 11 X 17	\$4.00 Set Fee
City of Clovis Color Street Index Map (2 sided) 11 X 17 LAMINATED	\$8.00 Set Fee
City of Clovis Street Index Map (2 sided) 11 x 17	\$4.00 Set Fee
City of Clovis Street Index Map (2 sided) 11 x 17 LAMINATED	\$8.00 Set Fee
City of Clovis Street Index Map 24 x 30	\$8.00 Set Fee
City of Clovis Street Index Map 24 x 30 LAMINATED	\$12.00 Set Fee
Curry County School Districts Map 11 x 17	\$4.00 Set Fee
Curry County School Districts Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County School Districts Map 24 x 36	\$8.00 Set Fee
Curry County School Districts Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Commission Districts Map 11 x 17	\$4.00 Set Fee
Curry County Commission Districts Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Commission Districts Map 24 x 36	\$8.00 Set Fee
Curry County Commission Districts Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Commission Districts Map 36 x 48	\$12.00 Set Fee
Curry County Commission Districts Map 36 x 48 LAMINATED	\$15.00 Set Fee
Curry County Roads and Township Map 11 x 17	\$4.00 Set Fee
Curry County Roads and Township Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Roads and Township Map 24 x 36	\$8.00 Set Fee
Curry County Roads and Township Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Roads and Township Map 36 x 48	\$12.00 Set Fee
Curry County Roads and Township Map 36 x 48 LAMINATED	\$15.00 Set Fee
Curry County Land Ownership Map 36 x 48	\$55.00 Set Fee
Curry County Land Ownership Map 36 x 48 LAMINATED	\$65.00 Set Fee
Curry County Roads Map 11 x 17	\$4.00 Set Fee
Curry County Roads Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Roads Map 24 x 36	\$8.00 Set Fee
Curry County Roads Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Clerk's Office Service Fees	
Clerk's Recording Fees	
Data Fee	
Abstractors Monthly Fee (CD Burn Fee per week included about 50.00 per week spooling)	\$200.00
Additional for microfilm per month	\$25.00
Certified Copies of Documents	\$1.50 per page
Book and Page References	\$5.00 each
Notary Fee	\$5.00 per seal
CD surveys – Complete File	\$150.00
Fees for Email per attachment	Free
Assembling of Non electronic and/or electronic documents	Per reg. hourly rate

Voter Registration & Electronic Management Fees	
Set Up Fee for Voter Labels and Printouts	\$15.00
Electronic Format with Voting History (unsorted) Entire records = 28,000 records (subject to change count) would total \$112.00	\$4.00 per 1,000 records
Electronic Format without Voting History (unsorted) Entire records = 28,000 records (subject to change count) would total \$84.00	\$3.00 per 1,000 records
Voter Printed List as requested Entire records = 28,000 records (subject to change count) would total \$140.00	\$5.00 per 1,000 records
Voter Labels as requested Entire records = 28,000 records (subject to change count) would total \$560.00	\$20.00 per 1,000 records
Certified Copies of Voter Registration	\$1.50 per page
Recording Documents	
Real Estate Recordings (1-10 indexing Entries) NM Statute: NMSA-14-8-15 B	\$25.00
Real Estate Recordings with additional indexing entries (each block of 10 entries) NM Statute: NMSA-14-8-15 C	\$25.00
Real Estate Recording (In- Person) NM Statute: NMSA-14-8-15 A Filed and paid by one of the interested persons named on the document	\$10.00
Plats and Surveys NM Statute: NMSA-14-8-15 D	\$25.00
UCC Filings (1-3 Pages) NM Statute: NMSA-55-9-50 1	\$25.00
UCC Filings (4-15 Pages) NM Statute: NMSA-55-9-50 1	\$25.00
UCC Filings (more than 25 Pages) NM Statute: NMSA-55-9-50 1	\$25.00
Marriage License Fees	
Marriage License NM Statute: NMSA-40-1-11 E	\$25.00
Certified Copy of Marriage License NM Statute: NMSA-14-8-10 B	\$1.50
Duplicate License	\$5.00
Informal Probate Fees	
Probate Forms Packet	\$5.00 per packet
New Probate Filing NM Statute: NMSA-34-7-17 A	\$30.00 per filing
Certification of Probate Document Per Seal	\$0.75
Clerk's Prints and Copies	
Black and White Prints & Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Color Prints & Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Large Format Black and White Copies	
ANY LARGER FORMAT COPIES CAN BE CHARGED AND THEN REFERRED TO THE ASSESSOR'S OFFICE	
Universal Bond Xerox Copy 9 x 12	\$0.75 per page
Universal Bond Xerox Copy 12 x 18	\$1.50 per page
Universal Bond Xerox Copy 18 x 24	\$3.00 per page
Universal Bond Xerox Copy 24 x 36	\$6.00 per page

Universal Bond Xerox Copy 36 x 36	\$9.00 per page
Universal Bond Xerox Copy 36 x 48	\$12.00 per page
Universal Bond Xerox Copy ALL Custom sizes not listed	\$1.00 per sq. ft.
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Other Document Services	
Certifications	\$1.50 per document
Facsimile Copies	\$2.00 per page
Facsimile Copies Long Distance	\$5.00 per page
Curry County Detention Center Service Fees	
Detention Center Information	
Detention Booking Sheet	\$5.00
Detention Center Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Color Prints and Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Curry County Sheriff's Department Service Fees	
Sheriff's Department Information	
Case Files	\$3.00 Initial report \$1.00 ea. add. Page
CDs or DVDs	\$5.00 each
Civil Process Service	\$40.00
Fingerprints	\$5.00 per card
Incident Reports	\$3.00
Sheriff's Department Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 8.5 x 11	\$0.75 per page
Plain Paper Print 8.5 x 14	\$0.75 per page
Plain Paper Print 11 x 17	\$1.25 per page
Color Prints and Copies	
Plain Paper Print 8.5 x 11	\$1.00 per page
Plain Paper Print 8.5 x 14	\$1.00 per page
Plain Paper Print 11 x 17	\$1.75 per page
Curry County Treasurer's Service Fees	
Treasurer's Information	

