

**STATE OF NEW MEXICO
CURRY COUNTY
RESOLUTION NO. 2013 – 47**

**A RESOLUTION REQUIRING COMPLIANCE WITH THE COUNTY'S
PROCUREMENT POLICY FOR ALL CDBG PROJECTS**

WHEREAS, Curry County has previously adopted as Resolution #2011-36 Establishing a Central Purchasing Office & Rules Pertaining Thereto and Purchasing Procurement Policy September 29, 2011 with regard to the purchase of items and procurement of professional services; and,

WHEREAS, annually, Curry County participates with the State of New Mexico, Department of Finance and Administration for HUD Community Development Block Grants (CDBG); and,

WHEREAS, to ensure compliance with HUD and New Mexico state requirements, the Board of County Commissioners, which is the elected body for and of Curry County is adopting this Resolution to ensure compliance with the Community Development Block Grant (CDBG) Projects.

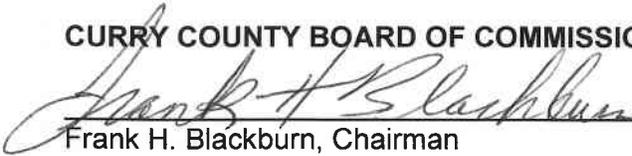
NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Curry County, as follows:

- 1) With regard to Curry County's participation in, or compliance with any and all CDBG programs, County personnel shall follow and comply with Curry County Purchasing Policy with regard to any purchases or acquisitions. In addition to following the County's Purchasing Policy, the County shall also comply with the following, which are attached as marked attachments to this Resolution:
 - A. Flow Chart;
 - B. Task Checklist;
 - C. Construction Bidding Document Template;
 - D. Request for State Wage Determination;
 - E. Request for Federal Wage Rate Determination/Ten-Day Call;
 - F. Architect's & Engineer's Certificate of Compliance;
 - G. Minutes of Bid Opening;
 - H. Notice of Contract Award/Preconstruction Conference;
 - I. Contractor/Subcontractor Clearance;
 - J. Notice to All Employees;
 - K. Employees' Rights Under the Davis/Bacon Act;
 - L. Safe and Healthful Workplace Notice;
 - M. Equal Opportunities Is the Law Notice
 - N. Equal Opportunity is the Law Notice (Spanish);
 - O. Commonly Asked EEO Questions;
 - P. Payroll Form (WH-347);
 - Q. Pre-Construction Conference Minutes
 - R. Notice to Proceed Form;
 - S. Appointment of Labor Standards Officers;
 - T. Record of Employee Interview;

- U. Overtime Violations Report;
- V. Final Wage Compliance Report;
- W. Employees' Restitution Receipt;
- X. Employee Restitution Summary;
- Y. Duties, Responsibilities, and Limitations of the Resident Project Representative
- Z. Construction Contract Checklist
- AA Payroll Review Worksheet

PASSED, ADOPTED AND APPROVED THIS 17TH DAY OF DECEMBER, 2013.

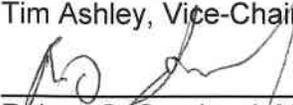
CURRY COUNTY BOARD OF COMMISSIONERS



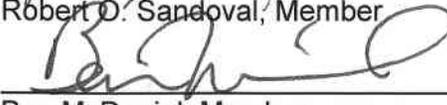
Frank H. Blackburn, Chairman

ABSENT

Tim Ashley, Vice-Chairman



Robert D. Sandoval, Member

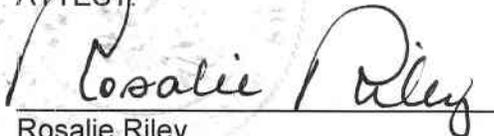


Ben McDaniel, Member

ABSENT

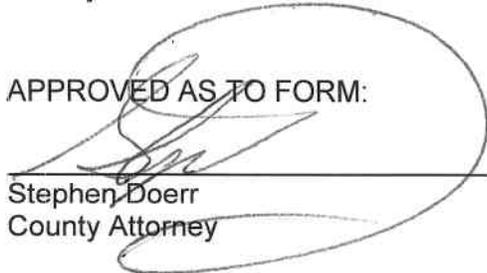
Wendell Bostwick, Member

ATTEST:



Rosalie Riley
County Clerk

APPROVED AS TO FORM:



Stephen Doerr
County Attorney