

Board of County Commissioners

417 Gidding Street
Clovis, NM 88101

Tuesday, April 7, 2020

Regular Meeting

Commission Chambers

1 **I – CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Ben McDaniel	Chairman	Present	9:00 AM
Seth Martin	Vice Chairman	Present	9:00 AM
Robert O. Sandoval	Commissioner	Present	9:00 AM
Chet Spear	Commissioner	Present	9:00 AM
Robert Thornton	Commissioner	Present	9:00 AM

2 **Invocation**

3 **Approval of Agenda**

4 Chairman McDaniel asked for County Staff on the meeting call to identify themselves. The
5 following individuals identified themselves: County Attorney Doerr, County Manager Pyle,
6 County Finance Director Pipes, County Clerk Hogland, County IT Director Ulses, County
7 Assessor Morrison, Detention Administrator Gallegos, NMSU County Extension Program
8 Director Leigh Ann Marez. Chairman McDaniel asked for any addition staff to identify
9 themselves: Paul Farless and Colton Treharn, SDV Construction, Kadee Hande, Events Center
10 and Fairgrounds. Chairman McDaniel asked for any reporters or news media on the line to
11 identify themselves. The following individuals identified themselves: Kevin Wilson of Eastern
12 New Mexico News. Chairman McDaniel asked if there are any public on the line; none.
13 McDaniel ask Manager Pyle if he had received any input from the public. Pyle stated that as of
14 5:00pm yesterday he had not received anything from the public regarding any of the agenda
15 items.

16 **II – DUE TO GOVERNOR LUJAN GRISHAM'S ORDER LIMITING THE NUMBER OF**
17 **ATTENDEES AT GATHERINGS, THE BOARD OF CURRY COUNTY COMMISSIONERS**
18 **MEETING WILL NOT BE OPEN TO THE GENERAL PUBLIC.**

19 McDaniel stated that since this was a telephonic meeting there would be not public input and
20 any questions or concerns should be directed to Manager Pyle.

21 **III – CONSENT AGENDA**

22 **1. Request Approval of Professional Services Agreement with Holcomb Law Office for a**
23 **Term of May 1, 2020 to April 30, 2022 at \$195.00 Per Hour for Collective Bargaining and**
24 **Legal Services Rendered and Administrative Services are Billed at \$45.00 Per Hour –**
25 **Lance A. Pyle**

26 **2. Request Approval to Purchase Three (3) Sheriff Vehicles (2019-Ford F150 Supercrew**
27 **Pick-up, 2020 Ford F150 Supercrew Pickup, and 2019 Dodge Charger Passenger Vehicle)**
28 **and Cover the Cost from within the Sheriff's Budget in Fuel, Liability Insurance and**
29 **Salary Savings Line Items – Wesley Waller.**

30 **3. Request Ratification of Acceptance of Preliminary Funding for LGRF 2021 County**
31 **Arterial and School Bus Route for Design, Construction, Reconstruction, Pavement**
32 **Rehabilitation/Improvements, Blading and Shaping, Drainage Improvements, Misc. On**
33 **Various County Roads with NMDOT Providing County Arterial of 75% \$240,860.00 and the**
34 **County Matching 25% \$80,286.67 for a Total Project Cost \$321,146.67 and School Bus**
35 **Route of 75% \$300,000.00 and the County Matching 25% \$100,000.00 for a Total Project**
36 **Cost \$400,000.00 - Walon Jones**

37 **4. Request Approval of Application for Work, Excavating, Boring, Cross Cuts or Other**
38 **Cuts on County Roads from ENMR for Installation of Fiber Optic Cable on CR 22 Between**
39 **SR 108 and CR C - Walon Jones**

40 **Spear moved to place Items 1-4 on Consent Agenda.**

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOTION:	Chet Spear, Commissioner
SECOND:	Seth Martin, Vice Chairman
AYES:	Sandoval, McDaniel, Spear, Thornton, Martin

45 **Spear moved to approve Items 1-4 on Consent Agenda.**

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOTION:	Chet Spear, Commissioner
SECOND:	Seth Martin, Vice Chairman
AYES:	Sandoval, McDaniel, Spear, Thornton, Martin

50 **IV – REPORTS OF; BOARDS, COMMITTEES, DEPARTMENTS AND PRESENTATIONS**

51 **1. SDV Construction Update on Progress of the Adult Detention Center Renovations and**
52 **Additions - Paul Farless and Colton Treharn**

53 Paul Farless and Colton Treharn briefed Commission, stating substantial progress has been
54 made and covered the various categories of concerns communicated directly to HB
55 Construction in previous Commission meetings; the response and results seen to date, and the
56 general impression of the progress as it relates to the completion dates. Regarding the overall
57 project and safety concerns related to risk on the project, one request by the County Attorney
58 was to implement periodic safety inspections on site through the in-house safety director, a third

1 party, or both. In the last couple weeks, HB has executed multiple third-party inspections, in
2 addition to the on-site safety director and corporate safety director being present on the job site.
3 SDV has audited those safety reports as well as communicated those reports at weekly owner's
4 meetings. The site has improved substantially; SDV believes the environment is much safer and
5 there is plenty of management supervision overseeing the general environment of the project.
6 SDV is continuing to monitor and ensure compliance is met; and will continue to identify
7 anything not yet identified through site safety walks. Since those measures have been
8 implemented, SDV has yet to identify any concerns communicated. In relation to management
9 and administration of the project, previous concerns communicated in the letter were that there
10 was not sufficient experienced management on the site. HB has assigned a senior project
11 manager, a general superintendent, and site superintendent who are currently on site.
12 Executive level management at all owner's meetings was also requested to measure
13 accountability. Since then, the COO and CEO have been present on the calls. Those calls are
14 recorded and in the project file for accountability. The proper resources have been put in place
15 in regard to scheduling by producing a critical path; to date the current CPM schedule is within a
16 week to two weeks of SDV's original proposed completion date and is reflecting the current
17 scenario as well as being updated day to day. A three week look ahead was requested giving a
18 detailed review of each activity as the project moves forward and are all produced and managed
19 by the field personnel and project management. Hours have been increased from 4/10 to 6/10
20 schedule. A more specific close out schedule was also requested, produced, and transmitted to
21 the team for review. RFIs are being produced again and are being responded to quickly by the
22 HB team work is moving forward in a documented manner. The Fire Marshal has been onsite;
23 housing and medical areas have now passed inspection. One security inspection by Lattatech
24 did not pass and HB is currently working on and reviewing the results of that punch list weekly.
25 HB is actively pursuing and working all punch lists that were produced. Farless addressed the
26 camera change order stating SDV received the necessary pricing back up from the third-tier
27 subcontractor related to the change order; SDV has labor and material breakdown and an
28 independent estimate produced; working through details in executing that portion of work. SDV
29 is working through a construction change directive to allow the rough end work to be executed,
30 since SDV has proper verification of pricing and work. Based on the progress made in recent
31 weeks, SDV feels the level of management and personnel and processing adherence by HB as
32 requested has been adhered to; HB is compliant and project is back on track. COVID-19 has
33 impacted out of state and third-party consultants who are reluctant or unable to cross state lines
34 and the team is working on corrective action plans and mitigation opportunities to get those
35 consultants scheduled as early as possible to insure the proper feedback. Spear spoke
36 regarding the field report under schedule that states that the scope of work will be completed by
37 April 27, 2020, then later states "this will add additional construction days to the schedule."
38 Spear asked if the addition was to the April 27 date. Farless stated that the additional days are
39 for the cameras that would add 150-day extension on the duration. Treharn stated that SDV
40 feels that a lot of that can be consumed by the existing duration of the contract but there will be
41 a portion of that that will push back the end date as soon as a confirmation on the receipt of the
42 equipment is received. Spear asked if the camera installation on the change order would also
43 extend the April 27 date. Farless: yes, right now the current schedule shows a final completion
44 date of May 5, and includes the necessary onsite training for occupants but until the camera
45 change order is approve and we can get a delivery confirmation on the equipment SDV cannot
46 forecast the additional camera duration. SDV did receive confirmation as of last week owner's
47 meeting the cameras themselves appear to be in stalk. Spear asked when the next security test
48 will be completed and if it would also affect the completion date of May 5. Farless stated
49 Lattatech performed a security test on March 10 and failed the building. HB is to correct the
50 security issues in the report by Lattatech and once complete, schedule a second security test
51 before the County can take over the housing. Lattatech is based in Plano, Texas; travel out of
52 state is questionable at this time. Formal response from Lattatech was requested as to
53 restrictions under the current COVID-19 protocol; hoping to obtain that response prior to the
54 upcoming owner's meeting. Spear asked if SDV was in a position to give a completion date on
55 best- and worst-case scenario. Farless: best case scenario would be a week or two and the only
56 unknown are the cameras; current completion date excluding the cameras is May 5. Spear
57 asked why it took so long to get proper management. Farless believes it was a complete lack of
58 response from HB as a general contractor. Spear asked Calvin Dewitt for his thoughts regarding
59 the change order situation. Dewitt believed the timing of programing seemed excessive; biggest
60 challenge of camera change is the receipt of the pricing, as it was received generally, therefore
61 additional breakdowns were requested. Spear asked for final cost of cameras and installation.
62 Farless stated SDV has a submitted cost from the general contractor which SDV is not in favor
63 of at this time, causing a delay in the execution of the work. Spear confirmed those costs are
64 still under negotiation and need not be disclosed. Sandoval asked if everything is complete and
65 ready to be approved by the Fire Marshal. Farless stated HB is now working on the booking
66 area and another Fire Marshal inspection would be scheduled once it's complete; there are also
67 complications related to COVID-19 regarding the return of the Fire Marshal. Sandoval asked if
68 the cameras could be purchased elsewhere, instead of China. Farless did not recommend doing

1 so and believes the only hurdle at this point is the order for the equipment. Dewitt agreed with
2 the recommendation.

3 **2. Adult and Juvenile Detention Center Report for February and March 2020 - Mark**
4 **Gallegos**

5 Gallegos presented report for February and March 2020 as follows: 1 juvenile detainee from
6 Roosevelt County; March: released a total of 15 detainees; facility is fully staffed. February
7 Billing \$38,800.00; 4- Chaves County \$11,000.00; 2- Eddy County \$4,400.00; 5- Roosevelt
8 \$15,800.00; 1- Quay County \$5,800.00; 1- Bernalillo County \$1,800.00. The Juvenile Detention
9 Center has been working hard with the entire operations to ensure policies. CYFD has canceled
10 audit due to COVID-19. Adult Detention Center: 123 detainees; due to COVID-19 and orders
11 from judges to release individuals based on conditions of confinement. All programs are
12 canceled and communication is by phone. Internal controls for staff have been implemented due
13 to COVID-19; temperatures are taken for staff and detainees. Staff continue to work sanitizing
14 and cleaning all areas of the facility, providing germicides and maintaining social distancing.
15 Martin asked Gallegos if he felt there have been inmates released prematurely due to COVID-
16 19. Gallegos stated he does not make that assessment and the Detention Center abides by the
17 orders of conditions of confinement that is determined between the attorneys and judges.

18 **3. House Bill 364 Restrictive Housing (RHU) 1ST Quarter Report 2020 – Mark Gallegos**

19 Gallegos presented Restrictive Housing Quarterly Report, pursuant to NM HB 364, to provide
20 mandatory data in regard to our Restrictive Housing Population. During the 1st Quarter of 2020,
21 there were no detainees placed in Restrictive Housing that had a Serious Mental Health
22 Diagnosis as a primary referral to our Restrictive Housing Unit. All detainees placed in our
23 Restrictive Housing Population were offered 2 or more hours of out of cell time up to including
24 recreation. Gallegos noted Detention Center will continue to comply all mandated requirements
25 of HB 364.

26 **4. Update on Information Technology Infrastructure Improvements / Projects - Todd**
27 **Ulses, Dr. Calvin W. Dewitt - Southwest Business Solutions**

28 Ulses provided an update on IT infrastructure improvements and projects as follows: Project 1:
29 Move Jail and Event Center websites to external companies who specialize in website hosting
30 and the associated security concerns. The jail website has been moved offsite and integrated
31 into the County website with its own branding; the jail portion of the project is complete and IT
32 is working with Detention Center Administrator Gallegos on content updates. Efforts to train Hande
33 and her staff on the Curry County Events Center (CCEC) website have been impacted by
34 COVID-19. Problems have recently occurred with the Events Center website; Ulses was
35 informed that the website will have its own branding but will require additional developmental
36 work and additional cost; Ulses is waiting for that quote. Project 2: Replacement of end of life
37 and outdated equipment is complete. Project 3: Convert the remaining old jail management
38 software data into the new jail management software; As of March 5, the data conversion to get
39 the data from the old Jail Management System (JMS), or Sleuth, into the new JMS, or Beacon,
40 is mostly completed. The adult data has been converted and IT is currently in the process of
41 getting the juvenile data converted. Project 4: Replacement of end of life and outdated
42 equipment - Capers Server; Ulses has server, however, the project is slightly behind schedule
43 but should be completed by June as this project has been impacted by COVID-19; a
44 representative of Lenovo will need to be onsite to assemble and install the server. Project 5:
45 Purchase and implement an effective and comprehensive backup system; IT is actively working
46 with County Procurement Officer Troy Hall, and the City of Clovis to get this project completed.
47 Martin inquired about the progress made regarding cyber-attacks and ransomware. Ulses
48 explained that the County currently utilizes Cisco Umbrella which is a proactive layer of security
49 that intercepts any website requests and makes sure that the County is going to secure, valid
50 and non-malicious websites; Dewitt expanded further on the process of Cisco Umbrella and how
51 it works. Spear asked if the Sheriff's Office upgrade and backup recovery was working. Ulses;
52 yes. Spear asked if Ulses had a priority plan and cost on projects and improvements for the next
53 fiscal year. Ulses stated that IT is working with Dewitt to continue to make the network upgrades
54 more manageable and efficient; Ulses did not have costs at this time.

55 **5. Presentation on Events Center and Fairgrounds Financial Statements Ending February**
56 **29, 2020 - Kadee Hande**

57 Kadee Hande reported the financial statements for the Events Center and Fairgrounds ending
58 February 29, 2020; noting a net income loss of \$10,805 and contributed it mainly to saving
59 money on utilities, building supplies, less temporary wages, and the payment of a legal fee in
60 January. Rentals have now been affected by COVID-19 100%. Staff is looking at different
61 improvements that can be done at this time. Spear asked for a status regarding several aged
62 payables under accounts payable. Hande explained: 90 day past due is a bad check as
63 payment for a wedding; 60 day past due is an invoice for Soil and Water. Spear suggested
64 contacting the Sheriff's Office regarding the bad check.

65 **V – ACTION ITEMS**

66 **1. Request Action on 2020 Capital Improvements to the Events Center and Fairgrounds –**
67 **Kadee Hande**

1 **McDaniel moved to approve action on 2020 Capital Improvements to the Events Center**
2 **and Fairgrounds. 2nd Sandoval.**

3 Hande presented a priority list of capital improvements; outlining both primary and secondary
4 items. **1. Used Water Truck:** to prep arena ground and footing for equestrian events. The
5 current water truck has many holes in the tank and an inconstant water deposit within the
6 sprayers. **2. Mister Systems for Livestock Barns:** a mister system was designed in the
7 livestock barns to keep animals cool during the fair, however, over the years the system has
8 aged and upgrades to the system are needed. **3. Dump Bed Trailer:** currently, a dump truck is
9 borrowed for removal of manure and waste. The use of the truck is contingent on the availability
10 from the roads department. **4-10. Port-a-Cool:** yearly, the Curry County Fair will rent 16 port-a-
11 cools during the fair to assist fair guests for \$250 each and contingent on availability. Port-a-
12 cools are used in the livestock barns, pavilions, Curry County Events Center and throughout the
13 fairgrounds. **11. Kubota Compact Tractor with mower deck, tiller, and backhoe**
14 **attachments:** Curry County Fairgrounds operates three tractors year-round. Equipment is
15 needed for arena grooming, lawncare, and general tractor use. **12. 72" Diesel Kubota Riding**
16 **Mower:** Curry County Fairgrounds is comprised of 111 acres; 91 acres is grass that needs to be
17 maintained. The current riding lawnmower has routine maintenance but with "normal wear and
18 tear" the mower has experiences multiple service issues. **13. Outdoor Speaker System for**
19 **Events Center, Livestock Barns, and Pavilions:** The Curry County Events Center was
20 originally wired for an outdoor speaker in which the wiring extended across the Events Center to
21 the west. **15. Storage Shipping Containers:** currently, many of the fair buildings and barns are
22 utilized for storage during non-fair seasons. This eliminates rental-inventory to host and expand
23 events. **16. Gooseneck Trailer:** request for a gooseneck horse trailer to assist in hauling
24 supplies and equipment. Other Capital Improvement Items (untagged items): **A. Paint North,**
25 **South, and West Side of MP Grandstand:** since the improvements to the Mounted Patrol
26 concession, the need to paint the west, south, and north side the grandstands has been
27 identified. **B. Replacement of parts, Maintenance, Servicing of Air Conditioning Unit in the**
28 **Events Center:** items at the Curry County Events Center need attention to ensure our ability to
29 properly host events at the facility. Spear asked Hande about repairing the water truck. Hande
30 stated that she has not looked into repairing but has three estimates of bids from vendors and is
31 also willing to utilize government surplus websites and resources to find the best value on a
32 used water truck. Spear recommended repairing. Spear asked if the Events Center has
33 experienced problems utilizing the dump bed trailer from the Road Department when needed.
34 Hande explained that being able to haul out manure much quicker is imperative. Spear
35 recommended that the Events Center continue to utilize the dump bed trailer from the Road
36 Department for the time being. Spear questioned the costs listed for painting the Mounted Patrol
37 Grandstand. Hande explained that \$15,000 was the original bid from one vendor and since then
38 she has received a bid from another vendor for \$12,000. Spear and Hande discussed an
39 outdoor speaker system that would include the Mounted Patrol Arena. Spear suggested getting
40 more quotes for painting of the Mounted Patrol Grandstand. Thornton felt that the port-a-cools
41 were important as they have been requested in the past and stated that he would send out
42 information on a vendor regarding the storage shipping containers. Thornton agreed with the
43 recommendations from Spear. Martin agreed with Thornton and Spear regarding additional
44 quotes for painting of Mounted Patrol Grandstand and an outdoor speaker system. Pyle stated
45 based on the motion, the total for what is listed is not currently budgeted and recommended
46 reducing the list down to items that would generate additional revenue or would reduce cost and
47 liability. Pyle agreed suggestions by Spear and Thornton and felt that item #13 - Outdoor
48 speaker/PA system for Events Center, Livestock Barns & Fairgrounds, would be higher ranked
49 and suggested the painting be done in-house versus contracted out. Hande stated part-time
50 staff have been let go currently and additional staff would be needed; Hande offered to prep the
51 area and stated that renting a lift would needed. Spear suggested that Hande draft a revised list
52 with quotes to bring to the next Commission meeting. Martin asked Pyle what funds were
53 available currently. Pyle stated about \$50K and explained that the Events Center is going to
54 operate for at least two months with no revenue and if those funds were rolled over it would
55 assist in offsetting some of that loss to the next fiscal year. Martin suggested revisiting this at
56 the next Commission meeting allowing time to prioritize what could be afforded. McDaniel
57 withdrew his motion; Sandoval withdrew his second.

58 **Martin moved that Commission revisit the list at the next Commission meeting to**
59 **prioritize and allocate funding to those items deemed necessary.**

60 Pyle asked the Commission for guidance on what to present at next Commission meeting.
61 Spear: give the outdoor speaker system a higher priority. Thornton: Systems for Livestock
62 Barns, Port-a-Cools, and outdoor speaker system along with a firm price to repair the water
63 truck. Martin withdrew his motion.

1 **Martin moved to approve numbers 2 and 4-10, and table the other items until the next**
2 **meeting to see what funds are left and where to proceed. Spear included tabling the other**
3 **items until the next Commission meeting.**

4 RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
5 MOTION:	Seth Martin, Vice Chairman
6 SECOND:	Chet Spear, Commissioner
7 AYES:	Sandoval, McDaniel, Spear, Thornton, Martin

8 **2. Request Action of Main Street Parking Lot Design to Proceed with Finalizing**
9 **Construction Documents to Issue an Invitation to Bid - Ben Roberts**

10 Roberts requested action to proceed with approving the design for the Main Street parking lot to
11 and go out to bid. Roberts noted the addition of a green space to the south end of the parking
12 lot with either Astro Turf or grass and an irrigation system dependent on cost. An area will also
13 be set aside for a stage for events. There are 68 parking spaces including handicap and design
14 as well as a few spaces used for electric vehicles in the future as well as food trucks along the
15 parallel parking on the south end of the parking lot. It will include zero scaping with shrubs and
16 trees and the potential for Astro Turf. Roberts requested getting a final plan approved to
17 proceed with the bid. McDaniel confirmed that it would have a water drip system. Martin liked
18 the idea of planting evergreens. Thornton recommended low maintenance trees.

19 **Spear moved to approve Main Street Parking Lot Design to Proceed with Finalizing**
20 **Construction Documents to Issue an Invitation to Bid.**

21 RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
22 MOTION:	Chet Spear, Commissioner
23 SECOND:	Robert Thornton, Commissioner
24 AYES:	Sandoval, McDaniel, Spear, Thornton, Martin

25 **3. Request Action on Resolution #2020-27 Authorizing Hazardous Pay Stipend for County**
26 **Employees Excluded from Paid Sick Leave or Expanded Family and Medical Leave Under**
27 **Families First Coronavirus Response Act (FFCRA) – Lance A. Pyle**

28 Pyle stated that he sent a revised resolution via email to the Commission and read aloud: a
29 resolution authorizing a pay period hazardous pay stipend for County Employees excluded from
30 paid sick leave or expanded family and medical leave who have worked (not teleworked) their
31 regular shifts during the COVID-19 emergency. ...WHEREAS, Sheriff, Detention, Road,
32 Maintenance, and Compliance Employees except those who teleworked are excluded from paid
33 sick leave or expanded family and medical leave under Families First Coronavirus Response
34 Act (FFCRA) and have not teleworked any during the pay period. NOW, THEREFORE, BE IT
35 RESOLVED by the Curry County Board of County Commissioners as follows: 1. Effective
36 Sunday, April 5, 2020, all full time Curry County employees who have worked their regular
37 schedule and not teleworked and were excluded from paid sick leave or expanded Family and
38 Medical Leave under the Families First Coronavirus Response Act (FFCRA), shall receive a
39 One Hundred Dollar (\$100.00) hazardous pay stipend each pay period. 2. Effective starting on
40 Sunday, April 5, 2020, all part time Curry County employees who have worked their regular
41 schedule and not teleworked and were excluded from paid sick leave or expanded Family and
42 Medical Leave under the Families First Coronavirus Response Act (FFCRA), shall receive a
43 prorated hazardous pay stipend each pay period determined by the hours worked. 3. This
44 Resolution and the hazardous pay stipend authorized herein, shall remain in full force and
45 effective until repealed by the Curry County Board of County Commissioners, or by County
46 Manager Lance Pyle, pursuant to the authority granted to him by Resolution 2020-24 (Declaring
47 Curry County as Emergency Area). Pyle added that this resolution will pertain to 137 employees
48 that fall within those categories; the cost per pay period including the FFCRA portion is \$14,748
49 and \$73,740 if lasted through the next five pay periods of this fiscal year. Pyle noted that this
50 money is budgeted within each department.

51 **McDaniel moved to approve Resolution #2020-27 Authorizing Hazardous Pay Stipend for**
52 **County Employees Excluded from Paid Sick Leave or Expanded Family and Medical**
53 **Leave Under Families First Coronavirus Response Act (FFCRA). Spear 2nd.**

54 RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
55 MOTION:	Ben McDaniel, Chairman
56 SECOND:	Chet Spear, Commissioner
57 AYES:	Sandoval, McDaniel, Spear, Thornton, Martin

58 **VI – COUNTY COMMISSIONER'S REPORTS**

59 Sandoval attended a telecom last week with wing commander, hospital administrator, and
60 school staff. Martin and Spear visited the new fire station at Ranchvale.

61 **VII – COUNTY MANAGER'S REPORT**

62 Pyle commended County employees for their dedication and flexibility during this challenging
63 time and presented an update on COVID-19: all clerical employees have been provided a
64 remote work agreement; the County continues to limit office staff; business continues as the
65 County answers and serves the public while keeping social distance and complying with the
66 governor's order. A drop box has been installed outside the 417 Gidding building and the

1 County is encouraging the public to utilize the drop box for any business done at the building.
2 Employees over the past week and a half have completed over 230 hours of online training to
3 advance skills in public service. Classes pertain to professionalism, safety, customer service,
4 legal and risk management. To receive credit for courses employees must pass with an 80;
5 classes being 1-2 hours in length. Pursuant to the recent governor's order the County will
6 continue to be closed to the public and work remotely through April 30; Pyle is participating in
7 several weekly meetings with Cannon, the hospital administrator, City of Clovis, and several
8 others throughout the state. The County is continuing to provide information to the public
9 through the County's Facebook page and Pyle is sharing emails with the Commission regarding
10 press releases and other information received. The County Commission approved a Monday
11 night kickoff concert for the 100th County Fair and Pyle has put a hold on an agreement for the
12 next 30-45 days stating that once an agreement is signed the County is guaranteed to pay the
13 artist. The Juvenile Detention Center item will be on the next agenda and it will be the County's
14 recommendation to close the Juvenile Detention facility effective either May 1 or June 1.
15 Currently, as mentioned by Gallegos, the County has one juvenile from Roosevelt County and
16 the budget for this fiscal year is \$937,323. The County has entered into contract with San Juan
17 County to house juveniles is now in negotiations with Lea County. More budget hearings will be
18 placed on the next agenda and the goal is to have the preliminary budget before the
19 Commission for consideration and adoption at the May 5 Commission meeting. Drew Dostal,
20 hospital administrator, will provide a report from Plains Regional Medical Center regarding
21 COVID-19 at the next meeting. The County is working to get all capital projects encumbered.

VIII – BUDGET HEARINGS

1. Presentation on Cooperative Extension Services of New Mexico State University Budget Request for Fiscal Year 21 – Leigh Ann Marez

25 Leigh Ann Marez provided a presentation on the Cooperative Extension Services of NMSU for
26 fiscal year 21 stating that the extension office is continuing to service the public with many staff
27 working remotely and keeping social distance directives in place per governor's order. Marez
28 stated that she is requesting a full budget for this next year as she recently hired Agriculture
29 Agent, Mason Grau and Family Consumer Science Agent Mindy Turner, as well as a program
30 assistant, and seven applicants for a 4-H Agent. Marez does not estimate any carryover from
31 the 3/4 budget of \$90,000 that the County Commission allocated this past fiscal year and this
32 2020-2021 fiscal year request is \$117,574.31. Spear asked about the budget when salaries
33 were not paid and Marez explained that she was allocated a three-quarter budget last year due
34 to not being fully staffed; Marez believes the the \$90,000 will finish out the salaries for this year
35 being fully staffed. Spear confirmed with Marez that the salaries listed were standard incoming
36 salaries.

2. Presentation on Clerk's Recording and Filing Fund 412 Budget Request for Fiscal Year 21 – Annie Hogland

39 Hogland provided a presentation on the Clerk's recording and filing fund 412 proposed budget
40 for 2021 stating that pursuant to 14-8-12.2 NMSA 1978 establishing the County Clerk's
41 Recording and filing Fund, an outline was provided in the agenda packet of the submitted
42 preliminary budget as of March 27, 2020: Expenditures include: equipment repair and
43 maintenance, small equipment under \$5,000, training and education, microfilm and images,
44 record books, and meeting management software. Capital Outlay: new equipment, copier, and
45 software support and maintenance. All expenditures referenced are permissible in accordance
46 with 14-8-12.2 which only allows the funds to be used for recording purposes. Pyle noted to let
47 the record reflect the capital outlay items: \$7,000 new equipment, \$8,000 copier, and \$53,000
48 software support and maintenance.

3. Presentation on Re-Appraisal Fund 602 Fiscal Year 21 Budget Request – Candace Morrison

51 Morrison provided a presentation on the Re-Appraisal Fund 602 Fiscal YR 21 Budget request
52 stating that she had intentions on purchasing a new vehicle this fiscal year but with the ongoing
53 virus she would request it again for next year. There is approximately a 3% growth in revenues,
54 maintaining 50/50 on appraisals/GIS and staffing and 75/25 on the elected official and chief
55 deputy. Morrison stated that she has pushed off the mailing of the notice of value to May 1st
56 and will include a flyer with the mailing requesting the public to call in with any questions or
57 concerns regarding the notice of value. Spear asked Morrison regarding a vehicle that was not
58 operational as stated in her report. Morrison stated that the vehicle had not been used in the last
59 three weeks due to COVID-19. Spear spoke regarding the Pictomotry program and asked how
60 long the program has been operational. Morrison stated that the office has been utilizing the
61 software for about two months but have not received full in-person training due to COVID-19.
62 Martin asked Morrison if she has seen diminished value in property due to the spread of
63 contamination at Cannon. Morrison stated that Schaap protested his value last year and
64 Morrison has heard that other dairies will file this year. Morrison has opted to take protest to the
65 Protest Valuation Board.

IX – INDIGENT BOARD MEETING

67 Entered Indigent Board Meeting at 11:29am and Returned to Regular Session at 11:30am.

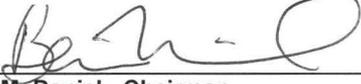
X – FUTURE AGENDA ITEMS

1 Spear asked that discussion and action regarding the Juvenile Detention Center be presented
2 at the next Commission Meeting. Martin requested to place discussion regarding an All-Mail in
3 ballot on the next agenda. Next Commission Meeting is scheduled for Tuesday, April 21, 2020
4 at 9:00 AM.

5 **XI – ADJOURNMENT**

6 This meeting was adjourned by Chairman McDaniel at 11:35am.

7
8 **BOARD OF CURRY COUNTY COMMISSIONERS**

9
10 
11 _____
12 **Ben McDaniel - Chairman**

13
14 **ATTEST:** 
15 _____
16 **By: Annie Hogland - Curry County Clerk**

17
18 In compliance with the Americans with Disabilities Act of 1990, the County will provide
19 appropriate auxiliary aids and services to afford an individual with a disability an equal
20 opportunity to participate in any public meeting held by the County. A minimum of 48 hours
21 advance notice is requested.

22 **IN ATTENDANCE:**

Chet Spear	Robert Thornton	Robert Sandoval	Ben McDaniel
Annie Hogland	Lance Pyle	Steve Doerr	Carol Pipes
Todd Ulses	Candace Morrison	Mark Gallegos	Leigh Ann Marez
Paul Farless	Colton Treharn	Kevin Wilson	Kadee Hande

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