

# County of Curry



**Invitation to Bid No. 2014/15-08**

## **PAINT "OLD HOUSE" CURRY COUNTY FAIRGROUNDS**

**Issue Date:  
June 9, 2015**

**BID Due:  
Thursday, June 25, 2015  
Time: 2:00 p.m. Mountain Time**

**Curry County Administration  
700 N. Main Street, Suite 10  
Clovis, NM 88101  
Attn: Finance/Purchasing Department  
575-763-6016**

**Bids must be submitted in a sealed  
envelope that is clearly marked**

**"Bid No. 2014/15-08 – Do Not Open"**

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On behalf of the Board of Curry County Commissioners and pursuant to and in compliance with the NM State Procurement Code, Curry County hereby invites competitive sealed bids for any and all preparation cleaning, priming, and painting the exterior of the Old House at the Curry County Fairgrounds. Sealed bids will be accepted until the date specified. Opening will take place at the Curry County Courthouse Administration Office, Finance/Purchasing Department located at 700 N. Main, Suite 10 Clovis, New Mexico 88101.

The Board of Curry County Commissioners reserves the right to reject any and all bids, to accept the bid which in its judgment is most suitable and in the County's best interest, to be the sole interpreter of the intent of any clauses of the specifications and the sole judge as to whether an offer complies with specifications.

**IMPORTANT:  
BIDS ARE DUE BY THURSDAY, JUNE 25, 2015 AT 2:00 P.M.**

**The words "SEALED BID" along with the BIDDER'S NAME AND ADDRESS AS WELL AS THE BID NUMBER AND TITLE MUST appear clearly on the outside sealed envelope or package of all bids.**

**WE LOOK FORWARD TO YOUR BID SUBMISSION.**

**IF THERE IS ANY PROBLEM REGARDING THE FOLLOWING BID SPECIFICATIONS OR CONDITIONS THAT WOULD PREVENT YOU FROM SUBMITTING A BID, CONTACT THE PURCHASING DIRECTOR IMMEDIATELY FOR CLARIFICATION OR CONSIDERATION OF AN ADDENDUM.**

Bids may be mailed to: Curry County Administration  
700 N. Main, Suite 10  
Clovis, NM 88101  
Attn: Finance/Purchasing Department

Or hand/courier-delivered to: Curry County Administration  
700 N. Main, Suite 10  
Clovis, NM 88101

May be signed for/left with the Administrative Assistant in the Manager's Suite.

\*Note: Delivery by hand or courier is highly recommended and encouraged to help ensure bid is received prior to deadline date and time. It is recommended delivery status be verified, if not already confirmed, prior to bid opening.

Lance A. Pyle  
County Manager  
575-763-6016  
[lpyle@currycounty.org](mailto:lpyle@currycounty.org)

### **SPECIFIC CONDITIONS**

Bids must be received by June 25, 2015 at 2:00 p.m. Mountain Time. Any bids received after 2:00 p.m. will be kept on file unopened and will be opened and considered only in the event that all other bids are unresponsive.

1. **Criteria for Award**: Award shall be based on the lowest responsible bid prices which meet specifications and deliverable requirements. The Board of Curry County Commissioners reserves the right to reject any or all bids, to waive any technicalities and to accept the bid(s) which in its judgment is most advantageous to the County.
2. **Guaranteed Performance**: The bidder, if awarded a contract as a result of this bid, guarantees that the supplies will conform with the specifications in this bid including those set forth in Exhibit "A" attached hereto. If the County determines any supply to be non-conforming with specifications, the vendor agrees to make such changes, adjustments or replacements as are necessary in order to provide a supply which meets the requirements at no cost to the County. Failure of the vendor to comply with providing a product which meets minimum specifications may result in termination of the award of that item or termination of the contract.
3. **Inspection of Materials**: The County reserves the right to inspect supplies provided by the bidder to determine their quality, fitness and suitability. Inspection of these materials may be conducted whenever the County considers necessary and may occur prior to or after the bid being awarded.
4. **Manufacturer's Information**: The County reserves the right to request manufacturer's information and/or literature clearly describing the item for any item bid. Failure to provide this information may result in rejection of the bid.

### **SCOPE OF WORK**

All preparation and cleaning, priming, and painting the exterior of the "Old House" located at the Curry County Fairgrounds, 600 South Norris Street, Clovis, NM 88101 in accordance with the specifications listed on the attached Exhibit A.

In addition, all bidders must adhere to the following qualifications:

- A. All bidders must provide in the bid submittal evidence of a Business License, or have subcontractors who are licensed to perform any and all of the work required to provide the services set forth in their bid documents.
- B. The successful bidder must be able to provide Curry County with proof of general liability insurance in an amount no less than \$1,000,000.00 general liability insurance per occurrence at the time of contracting.
- C. This bid requires a five (5) percent bid bond and is not required to have a Wage Determination from the Department of Workforce Solutions.
- D. Anticipated award date is July 7, 2015 and the work on the "Old House" must be completed on or before August 3, 2015. In the event the County does not award the

bid by July 7<sup>th</sup>, the completion date will be a minimum of thirty (30) days from the date of award.

- E. The successful bidder must transfer the manufacturer's limited material warranty upon completion.
- F. Prior to the acceptance of any completed work, successful bidder will be responsible for properly disposing of any and all trash, building debris and building materials and ensure that any and all sharp objects are removed from the worksite and properly disposed of.

### **PRE-BID CONFERENCE**

A mandatory pre-bid conference is scheduled for Thursday, June 18, 2015 at 1:30 p.m. at the location of the "Old House" on the Curry County Fairgrounds 600 South Norris, Clovis, NM 88101.

### **VARIATIONS**

Any variations from, or exceptions to, the conditions and specifications of this Invitation to Bid must be listed on a separate sheet labeled "Exception(s) to Bid Conditions", and attached to the bid.

### **QUOTATION SHEETS**

Bidders shall use the attached Quotation Sheet(s) titled "Bid Form" to submit their bids. The Quotation Sheet(s) must be signed. New Mexico Gross Receipts tax will be applied to the entire project since it is a construction project and shall be based by the tax rate of the location where the majority of the work will be completed.

### **NEW MEXICO BIDDER'S PREFERENCE**

Pursuant to Sections 13-1-21 & 13-4-2 NMSA 1978, and GSD Rule 1.4.1 NMAC, bidders claiming the 5% preference must be certified prior to the bid opening. The number must appear on the Quotation Sheet(s) in the space provided in order to receive the preference.

### **BID OPENING**

Competitive sealed bids will be accepted until **Thursday, June 25, 2014 at 2:00 p.m.** at the Curry County Administration office, 700 N. Main Street, Clovis, New Mexico. At that time and place, the bids will be publicly opened. Bids should be submitted in a sealed envelope clearly marked: "**Bid No. 2014/15-08- Do Not Open**".

### **RESERVATIONS**

The Curry County Commission reserves the right to reject any or all bids, to waive any technicalities, to accept in whole or in part such bid or bids as may be deemed in the best interest of the County.

### **AWARD**

The award may be made to the bidder providing a responsive, responsible bidder that meets the specifications and deliverables which result in the lowest cost to the County. The award will be made by the Curry County Commission at their regularly scheduled meeting. Bid prices must be good for one hundred twenty (120) days after date of award. The undersigned hereby offers to

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furnish and deliver the products as specified above at the prices and terms there stated, and in strict accordance with the specifications and general conditions of the Invitation to Bid, all of which are made a part of this offer. This offer must be good for at least one hundred twenty (120) days subsequent to the bid opening date.

**QUESTIONS**

Questions regarding the specifications stated within the bid should be directed to Ben Roberts, Construction and Safety Officer (575)763-6016. Questions regarding the bidding process should be directed to Carol Pipes, Purchasing Officer (575)763-6016.

**GENERAL CONDITIONS**

1. Bid Forms: Bids shall be submitted only on the bid forms provided by the County. The bidder shall submit one copy signed and sealed.
2. Bids Binding One hundred twenty (120) days: Unless otherwise specified all formal bids submitted shall be binding for one hundred twenty (120) calendar days following bid opening date, unless the bidder(s), upon request of the County Manager, agrees to an extension.
3. Payment Terms: For all purchases made by Purchase Order, payment shall be made net thirty (30) days from invoice date after receipt of goods/services unless otherwise specified on bid form or as otherwise agreed by both parties. All invoices shall be submitted directly to the Curry County Finance Department at 700 N. Main, Suite 10, Clovis, NM 88101. Must have submitted a completed W9 form on file with the County prior to any payments being issued.

For all purchases made by Credit Card, standard payments are usually made within 3-5 business days. All purchases made by credit card require a receipt. Invoices shall not be submitted separately if payment is made with credit card. Curry County shall not pay any fees when utilizing a credit card for payment.

4. Equivalency: The County hereby reserves the right to approve as equivalent, or to reject as not being equivalent, any item the bidder proposes to furnish which contains variations from specification requirements but may comply substantially therewith. Such decisions are strictly at the discretion of the County.
5. If there is any clarification, problem, ambiguity or question regarding this bid, you must contact the County Manager or designee prior to the bid opening. Clarifications and addenda will be considered prior to the bid opening. Answers provided regarding the bid specifications or bid package MUST be answered by the County Manager or designee. Questions answered by any other person or County official shall be considered completely non-applicable to the legal provisions of this bid, except as specifically authorized by the County Manager.
6. Restrictive Specifications: It is the responsibility of the prospective bidder to review the entire Invitation to Bid (ITB) packet and to notify the purchasing department if the specifications are formulated in a manner which would unnecessarily restrict competition. Any such protest or

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question regarding the specifications or bidding procedures must be received in the purchasing department not less than seventy-two (72) hours prior to the time set for bid opening.

7. An in-state resident or resident veteran preference will be given to all resident New Mexico businesses that have been issued certification by the State of New Mexico. To qualify for the preference, the bidder must list a valid resident business certificate number and shall submit a copy of the certificate with the bid. If you have a question regarding a Resident Business (or Resident Veteran Business) Certification, or wish to be given a number, you may contact the New Mexico State Department of Taxation and Revenue at 505-827-0951. This number is valuable to have as it allows the county to consider your bid at five to ten percent less than the amount submitted, and could mean a difference in award. Please note that this number is NOT your State CRS Number (i.e. 01-503047-004). In addition, **any preference numbers issued by the NM State Purchasing Office were valid only through December 31, 2011 and must be re-issued through the Taxation and Revenue Department.**
8. Bid Forms: All pages included in this Invitation to Bid that are marked "BID FORM" must be completed and returned as part of the bid document. All bids must be completed and securely sealed prior to submitting to the purchasing office. No un-sealed, faxed or e-mailed bids are acceptable.
9. Bidders shall list on a separate sheet of paper any variations from or exceptions to the conditions and specifications of this bid. **This sheet shall be labeled "Exception(s) to Bid Conditions" and shall be included with bid.**
10. Non-collusion: Bidders, by submitting a signed bid, certify that the accompanying bid or proposal is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under New Mexico or United States law.
11. Non-discrimination: Bidders, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, color, religion, creed, political ideas, sex, national origin, age, marital status or physical or mental disability except where such is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. By signing and submitting a bid, vendor agrees to comply with this paragraph.
12. Qualifications of Bidders: The County may make such investigations as he deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

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13. The State of New Mexico's Procurement Code, Section 13-1-28 through Section 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violations. In addition, the New Mexico Criminal Statutes imposes felony penalties for illegal bribes, gratuities and kickbacks.
14. Curry County reserves the right to reject any bid from a bidder who previously failed to perform properly, or complete on time, contracts of similar nature, or to reject the bid of a bidder who is not in a position to perform such a contract satisfactorily. Such is at the discretion of the County.
15. The successful bidder agrees to protect, defend and save the County, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the County, under this agreement.
16. If a bidder to whom a bid is awarded refuses to accept the award or, fails to deliver in accordance with the contract terms and conditions, the County may, in its discretion, suspend the bidder/contractor for a period of time from entering into any contracts with Curry County.
17. This solicitation is governed by the laws of the State of New Mexico. By signing and submitting a bid, the parties agree that any litigation concerning this bid, request for proposal, limited solicitation, or subsequent contract or purchase order, must be brought in the Ninth Judicial District in and for Curry County, State of New Mexico, and each party shall pay its own costs and attorney fees.
18. The bidder warrants that items offered will conform to the specifications requested, to be fit and sufficient for the purpose manufactured, of good material and workmanship and free from defect. Items offered must be new and unused and of the latest model or manufacture, unless otherwise specified herein by the County.
19. Successful bidder must, in performance of work on this project, agree to fully comply with all applicable federal, state and local laws, rules and regulations.
20. It is the responsibility of the bidder to ensure that any addenda issued related to this Invitation to Bid have been received prior to submitting a bid. The County guarantees that any addenda issued will be distributed and available to every party on the Distribution List for this solicitation. The County will not accept responsibility for addenda not being obtained, and will not guarantee that addenda will be forwarded or available if the original packet was not obtained as directed.

**BID FORM 1**  
**CURRY COUNTY**  
**ITB 2014/15-08**

TO: Curry County Manager  
700 N. Main, Suite 10  
Clovis, NM 88101

DATE: \_\_\_\_\_

The Bidder accepts all of the terms and conditions of the Invitation for Bid and Instructions to Bidders, including without limitation those dealing with the disposition of bid security and other Bidding Documents. This Bid will remain subject to acceptance for one hundred (120) days after the day of the Bid opening.

In submitting this Bid, the Bidder represents that:

1. The Bidder has familiarized himself with the nature and extent of the bidding documents, work, site, locality and all applicable conditions, laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.
2. Bidder has given the Curry County Manager written notice of any conflicts, errors, or discrepancies that he has discovered in the bidding documents, and the written resolution thereof by the County Manager is acceptable to the Bidder.
3. The bid is genuine and not made in the interest of, or behalf of, any undisclosed person, firm or corporation; the Bidder has not directly or indirectly induced or solicited any Bidder to submit false information; the Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; the Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over the County.
4. Bidder understands that acceptance and formal award of this bid, constitutes a complete and binding contract for items and services as specified.

Bidder initial: \_\_\_\_\_

Date: \_\_\_\_\_

**BID FORM 2  
QUOTATION SHEET**

**Cost of  
Materials:** \_\_\_\_\_

**Cost of  
Labor:** \_\_\_\_\_

**Gross Receipts  
Tax:** \_\_\_\_\_

**Total Project Cost:** \_\_\_\_\_

**Expected date to begin  
project:** \_\_\_\_\_

**Number of days to complete  
project:** \_\_\_\_\_

**Firm submitting  
bid:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**New Mexico Contractor/Business  
License Number:** \_\_\_\_\_

**New Mexico Bidder's Preference  
Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**BID FORM 3  
CAMPAIGN CONTRIBUTION DISCLOSURE FORM**

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**"Applicable public official"** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**"Campaign Contribution"** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

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**"Family member"** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

**"Pendency of the procurement process"** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**"Prospective contractor"** means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

**"Representative of a prospective contractor"** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: \_\_\_\_\_  
(Completed by State Agency or Local Public Body)

**DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:**

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_  
\_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Purpose of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

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--OR--

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (Position)

*Exhibit A*

**Exterior Paint Specifications for Curry County’s “Old House”**

SECTION I—GENERAL

1.1—DESCRIPTION OF WORK

- A. This project consists of furnishing all materials, labor, machinery, equipment, tools, etc., necessary for the cleaning, priming, and painting of the exterior of the Old House. The extent of the project includes, but is not limited to the following:
  - 1. Assess substrate and determine if conditions require repair or may otherwise adversely impact the success of the project.
  - 2. Wash all surfaces to be painted.
  - 3. Scrape loose paint.
  - 4. Sand surface and feather edges to provide a smooth transition between layers of paint accumulation.
  - 5. Apply one coat of primer using method best suited for application.
  - 6. Apply at least two finish coats of paint using method best suited for application. Ensure full coverage and uniform color by applying additional coats as required.
- B. The intent of this work shall be to provide a very high quality, durable paint finish, while preventing any removal, destruction or adverse effects to the historic substrate.
- C. The work includes preparation and painting with a three coat system (prime and finish coating) of exterior exposed materials and surfaces of all exterior surfaces and finishes.
- D. Paint as used herein means all coating systems materials, including primers, emulsions, enamels, sealers, and other applied materials used as a primer or finish coating.
- E. A coat refers to an application of paint at the required millimeter; thickness for each coating applied, as specified by the manufacturer.

1.2 – QUALITY ASSURANCE

- A. General: Painting Contractor shall be skilled and experienced in this type of painting and equipped to perform workmanship in accordance with industry standards, manufacturer’s specifications and all applicable building codes.
- B. Materials: Obtain all paint from one manufacturer, at the same time, and from the same distributor to ensure homogeneity of manufacture and formula.
  - 1. All materials will be used according to manufacturer’s specifications and standard industry practices.
  - 2. Contractor shall ensure that all project materials are protected from adverse weather during construction.
- C. Prior to beginning any work, evaluate substrate and notify Curry County of conditions which require repair or may otherwise adversely impact the success of the project.

1.3 – PRODUCT HANDLING

- A. All products shall be stored and installed in a manner which upholds the Manufacturer’s warranty unless directed to do otherwise by Curry County.

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- B. All materials will be delivered to the site in their original containers bearing Manufacturer’s label and instructions.

**1.4 – JOB CONDITIONS**

- A. Pre-work Conference: Prior to the initiation of any work, meet at the project site with the Contractor, all approved subcontractors, and Curry County to discuss the project.
- B. Weather Condition Limitations: Proceed with work only when weather conditions will permit unrestricted use of materials and ensure quality control. All installation procedures must comply with standard construction practices and manufacturer’s recommendations where applicable.
- C. Examination of Substrate: The Contractor must examine the substrate and other conditions within which the repairs are to be performed, and notify Curry County of any unsatisfactory conditions. Do not proceed with any work until unsatisfactory conditions have been corrected in an acceptable manner and approved by Curry County.

**SECTION II – PRODUCTS**

**2.1 – MATERIALS**

- A. Cleaning:
  - 1. Gentlest means possible should be utilized. Attempt to use water at a pressure less than 60 psi and a natural bristle brush before moving on to a harsher means.
- B. Paint Removal:
  - 1. *Mechanical*: Scrape with hand tools all surfaces exhibiting areas of loose or peeling paint, and areas of adhesion failure. Hand sanding after scraping is preferable using grit no lower than 80, but appropriate to achieve a smooth surface but not remove substrate. Sandpaper should be industrial, open-coat. Random orbital or palm sanders may be used so long as no or very minimal removal of existing substrate results.
    - a. Sand paper of the appropriate grit should also be used to sand rough or fuzzed areas left after priming—but should not expose substrate.
  - 2. *Chemical*: Chemical strippers shall be reserved for use in special situations. If a chemical stripper is used, preference will be given to an environmentally friendly product.
- C. Wood Treatment:
  - 1. For rotted and deteriorated areas, utilize a two-part wood epoxy consolidant applied per manufactures’ directions.
  - 2. If an application of wood treatment is deemed necessary prior to application of paint, Curry County will determine or approve the product to be used.
- D. Primer:
  - 1. Primer shall be (*Exterior Latex Primer*). All primer shall be obtained from the same vendor at the same time.
- E. Paint:
  - 1. Paint shall be (*Benjamin Moore, Atrium White, Exterior Latex Satin*). All paint shall be obtained from the same vendor at the same time.

SECTION III – EXECUTION

3.1 – GENERAL PROCEDURES

- A. Perform preparations and cleaning procedures in strict accordance with manufacturer's instructions and as herein specified, for each substrate condition. Progression of work from preparation to priming and painting shall proceed in a timely fashion so as to not allow time for bared, prepped, or primed, unfinished or in completely finished substrate to dwell unnecessarily in the weather before receiving finish coats.
- B. The goal of the painting project shall be to provide a very high quality, durable paint finish and protecting the historic substrate from any unnecessary or adverse damage.
- C. Take all necessary precautions to protect building elements and finishes from damage by precipitation during work of this Section.
- D. Every effort shall be made to protect any and all landscaping from harm.
- E. Do not apply material when temperature of surface and surrounding areas is below 50 degrees F, unless otherwise permitted by manufacturer's instructions.
- F. Do not apply paint in snow, rain, fog or mist.
- G. All manufacturers' printed instructions are to be followed unless otherwise instructed in this document or by Curry County directly.
- H. The site shall be kept clean and free of debris, paint chips, and all equipment; the work area shall be cleaned in an orderly fashion before work completion daily.

3.2 – EVALUATE SUBSTRATE

- A. Thoroughly assess substrate to determine if any carpentry repairs are necessary prior to beginning the painting project (siding, sills, thresholds, etc.).
- B. Notify Curry County if repairs are suggested and identify all locations for review.
- C. Contractor should not perform any repairs prior to consultation with Curry County.

3.3 – CLEANING

- A. When cleaning the gentlest means possible should always be utilized. Always test a small area of the cleaning agent prior to washing the entire surface. Curry County must approve condition prior to proceeding. Clean surfaces of dirt and mildew if needed by the following methods:
  - 1. Attempt to use water at a pressure less than 60 psi (garden hose) and a natural bristle brush before upgrading to a harsher method. Surfaces must be allowed to dry at least 48 hours before any material application.
- B. If difficulty washing the surface is encountered, confer with Curry County to discuss further options.
- C. Take all necessary precautions to protect building elements and finishes from damage by precipitation during work of this Section.

3.4 – PAINT REMOVAL

- A. Mechanical: Scrape with hand tools all other surfaces exhibiting areas of loose or peeling paint, and areas of adhesion failure. Feather all rough edges with by hand sanding to provide a smooth transition between paint layers and substrate. Random orbital or palm sanders may be used so long as no or very minimal removal of existing substrate results.

- B. Chemical: Chemical strippers shall be reserved for use in special situations. If a chemical stripper is used, preference will be given to an environmentally friendly product.

### 3.5 – WOOD TREATMENT

- A. For rotted and deteriorated areas, utilize a two-part wood epoxy consolidant applied per manufactures' directions.
- B. If an application of wood treatment is deemed necessary prior to application of paint, Curry County will determine or approve the product to be used.

### 3.6 – PRIMING

- A. Primer shall be of type specified in the "Materials" section of this document and shall be compatible make and composition as finish paint.
- B. Apply primer in accordance with manufacturer's directions. Materials to be applied by method best suited for application: brush, roller, or spray.
- C. Apply each coat at not less than recommended spreading rate to provide the dry film millimeter thickness specified by the manufacturer for each paint coating.
- D. Allow at least 4-24 hours dry time (depending on manufacturer's specification) before proceeding with any additional paint application. Coating failure may result by application of additional paint over non-dry film.
- E. Apply additional coating where undercoats, stains, or other conditions show through paint film, until uniform finish color is achieved.
- F. Exposed nail heads to be spot primed with a rust inhibitor.
- G. New wood shall be primed on all sides (especially end grain) prior to installation or fabrication of structure.

### 3.7 – FINISH PAINT

- A. Upon completion of previous treatments, inspect all surfaces prior to paint application. Lightly hand sand rough or fuzzed areas. Care should be taken not to expose substrate or re-priming will be necessary.
- B. Apply (Benjamin Moore, Atrium White, Exterior Latex Satin) as specified in contract documents and according to manufacturer's directions; film thickness as per material specifications. Upon completion of coat, inspect all surfaces and allow to dry before applying a second coating.
- C. Apply additional paint coating where undercoats, stains, or other conditions show through paint film, until uniform finish color is achieved.

### 3.8 – CLEAN-UP

- A. Perform operations so as to keep work areas and premises clean, and free from accumulation of scrap materials, debris and other surplus material (at the end of every workday).
- B. The landscape is to be left in as-found or better condition upon the completion of the project.