

# Board of County Commissioners

417 Gidding Street  
Clovis, NM 88101

Tuesday, August 1, 2017

Regular Meeting

Commission Chambers

## 1 I – CALL TO ORDER

| Attendee Name   | Title         | Status  | Arrived |
|-----------------|---------------|---------|---------|
| Ben McDaniel    | Chairman      | Present | 9:00 AM |
| Chet Spear      | Commissioner  | Present | 9:00 AM |
| Angelina Baca   | Vice Chairman | Present | 9:00 AM |
| Ben Smith       | Commissioner  | Present | 9:00 AM |
| Robert Thornton | Commissioner  | Present | 9:00 AM |

## 2 Invocation

## 3 Pledge of Allegiance

## 4 Approval of Agenda

5 **Spear moved to approve the agenda.**

6 **RESULT: ADOPTED BY VERBAL VOTE [UNANIMOUS]**  
7 **MOTION:** Chet Spear, Commissioner  
8 **SECOND:** Ben McDaniel, Chairman  
9 **AYES:** McDaniel, Spear, Baca, Smith, Thornton

## 10 II – RECOGNITION OF VISITORS AND PUBLIC INPUT FOR WHICH NO ACTION WILL BE 11 TAKEN

12 *No Public Input.*

## 13 III – CONSENT AGENDA

14 **1. Request Approval of Accounts Payable Checks #124682 thru #124782; Payroll Checks**  
15 **#52714 thru #52716; Direct Deposit Payroll Checks #51358 thru 51524; Accounts Payable**  
16 **Checks #33 for a Total of \$653,099.21 - Carol A. Pipes**

17 **2. Request Approval to Dispose of and Remove from Inventory Two (2) Non-Capital**  
18 **Items: Laminating Machine (Adult Detention Center) and Dell Monitor #CN-DH265R-**  
19 **6418Q-OAE-07HU (Road Department, Transferred to IT) - Carol A. Pipes (Page 269)**

20 **3. Request Approval of Fifth Amendment to Agreement for Inmate Meal Services with**  
21 **Trinity Services Group, Inc. for a Term of August 25, 2017 and running through August**  
22 **24, 2018 with a 1.75% Increase in Inmate Meals – Lance A. Pyle**

23 **4. Request Approval of Contract Extension for New Mexico Department of Homeland**  
24 **Security and Emergency Management Disaster Assistance Program Grant Agreement**  
25 **#2015-017-004 Amendment #4 for a Total of \$1,022,551; 75% State Share \$766,913.25 and**  
26 **25% Local Share \$255,637.75, Project Extended to September 9, 2018 - Dennis Fury**

27 **5. Request Approval of Memorandum of Understandings between Curry County Foster**  
28 **Grandparent Program and Clovis Municipal Schools and Melrose Municipal Schools with**  
29 **an effective Date of August 1, 2017 through July 31, 2020 - Suzanne Zamora**

30 **Spear moved to place Items 1-5 on Consent Agenda.**

31 **RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]**  
32 **MOTION:** Chet Spear, Commissioner  
33 **SECOND:** Angelina Baca, Vice Chairman  
34 **AYES:** McDaniel, Spear, Baca, Smith, Thornton

35 **Spear moved to approve Items 1-5 on Consent Agenda.**

36 **RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]**  
37 **MOTION:** Chet Spear, Commissioner  
38 **SECOND:** Angelina Baca, Vice Chairman  
39 **AYES:** McDaniel, Spear, Baca, Smith, Thornton

## 40 IV – BOARD OF FINANCE

41 **Spear moved to enter Board of Finance Meeting at 9:06am.**

42 **RESULT: ADOPTED BY VERBAL VOTE [UNANIMOUS]**  
43 **MOTION:** Chet Spear, Commissioner  
44 **SECOND:** Angelina Baca, Vice Chairman  
45 **AYES:** McDaniel, Spear, Baca, Smith, Thornton

## 46 **1. Presentation and Update on Curry County Investments and Financial Outlook – Rob** 47 **Burpo**

48 Burpo presented an update on the Curry County investments and financial outlook. Themes  
49 from past meetings: lower rates for longer periods of time, expectance of market volatility since  
50 the election and its impact with the bond market, and influences outside of US will impact the  
51 US market. Expectancy of market volatility and outside US influences and events such as North  
52 Korea will impact US Markets and emphasized that foreign events and tax reform will have an  
53 impact on interest rates. European and Japanese Central Bankers will continue to facilitate  
54 lower interest rates to jump start their economies and change from easy money to market rate

1 driven supply. Rising interest rates tend to slow growth and will also increase Federal deficit,  
2 which the Federal Government does not want. Burpo stated rates were too low to begin with,  
3 and they are still well below 2008 rates. We can expect continued moderate volatility in rates.  
4 Lower maturities reduce volatility. If the Federal Government stops printing money we can look  
5 for rates to increase some. Corporate tax cuts and money repatriation of US corporate funds held  
6 abroad are factors for lower rates. Burpo stated the Federal Government will raise rates one  
7 more time this year, following the raises in rates in the months of December, March and June;  
8 rates are now up .75%. If they see a stronger economy, the interest rates will not increase  
9 much; if not, rates should move only slightly higher. Burpo shared an illustration of the  
10 movement of bonds/interest rates and the teeter-totter effect: No affect for bond issuer, but  
11 does affect investor. Burpo presented a report of FED Funds Rate History. Burpo presented an  
12 information sheet on FY 2016 county investments, showing the total interest income as  
13 \$67,180, with the value of account gaining \$109k. Burpo stressed that losses in Curry County's  
14 portfolio are paper losses. Burpo stated the investments we make are not designed to make big  
15 capital gains, but to get good interest rates. The information sheet on FY 2017 shows the total  
16 interest income of \$141,580.61, up \$74,400 (+110.75%) from previous fiscal year. Burpo  
17 mentioned that the sheet shows a loss of \$30K because of the big interest rate changes from  
18 November to March. Burpo stated that the County had paper losses of about \$171K. The law  
19 requires County to show a Net Profit of interest income and paper losses; as a result it shows a  
20 \$30K loss, but there is actually \$141,580.61 in interest income. Burpo projects the County to  
21 earn \$172K in interest income for FY 2018 on investments, a projection up \$30K from end of FY  
22 2017, but does not include Sandoval County Bond. Burpo discussed the Curry County  
23 Acquisition Account, and the plan of the investment committee to slowly liquidate investments  
24 with the longest maturities first, stating the planning the committee did three years ago is  
25 commencing. Baca asked Burpo for an explanation on the county fund located in New Mexico  
26 Bank and Trust. Burpo stated he and Spriggs are gathering and preparing information, and he  
27 will be going back to study LGIP and also a cash management firm in Austin, Texas, which he  
28 believes to be the best cash manager for these kinds of accounts. Although Federated is the  
29 best, they will not manage anything less than \$50 million, so they must find institutions that want  
30 to work with smaller accounts. Burpo said Sage, the firm located in Austin, is probably the best  
31 for this kind of money, but he wants to compare their results versus the LGIP State fund, as well  
32 as inquiring local banks on CD rates. Rates on CD's may now be competitive. Biggest problem  
33 they may face with local banks is the small loan demand, and as a result they must take 15% of  
34 their assets and put it in collateral; so he will be looking into interest rates and demand at local  
35 banks. Also going to look at the mature brokered CD market (typically 7-year maturities), but will  
36 need to find out if they are tied to stock market rather than interest rates. Legally, they can buy  
37 those that are tied to the stock market, but the investment policy does not allow it. Will study  
38 comparison of Sage cash management firm, State Treasury, and what they can see in the CD  
39 market. Burpo stated there are two statutes that conflict with one another when it comes to  
40 brokered CD's and how the county is supposed to make their deposits: Allowed to buy brokered  
41 CD's, but are also supposed to put deposits in local banks. Will look at both and provide  
42 research to Finance Committee. Burpo stated the highest interest rates are located at the Bank  
43 of India and the Bank of China, both federally insured so they are both legal. Burpo said he  
44 shows commission all of the options and they must make the decisions. Burpo stated he doesn't  
45 believe there is one answer, and they can do different things, with the ultimate goal of  
46 maximizing the earnings potential. Also referenced the "moving target" with the changes in  
47 interest rates and the 45-day periods when property taxes are being received. Baca asked  
48 about presentation previously given on options working with Bank of America, and if working  
49 with Sandoval County was an option. Burpo, stated the market has caught up with Bank of  
50 America investment products due to movement in interest rates, so the options are not as  
51 competitive. So they will need to look at products today, and how they have been historically,  
52 and comparisons between products, with emphasis on products historically. Have moved some  
53 money into Goldman Sachs, adjustable rate fund which resets their interest rates about every 2  
54 months (about 1.4% right now). On Sandoval County, Burpo stated he believes it is a unique  
55 situation, due to a "terrible" structure on a bond. Burpo noted he was not involved in the  
56 structure of the bond or decisions, but he explained Sandoval County was issued a bond in  
57 2007, that they simply cannot repay due to 4.5-4.9% interest rates. Burpo said there is the  
58 option for Sandoval County to have bonds go into open market, have someone purchase them  
59 (about \$2 million to purchase all bonds), and then for Sandoval to refinance the bonds with the  
60 buyer at lower interest rates. Burpo said that Curry County may be able to go in and buy bonds,  
61 and that he planned to advise them of this. Spear asked how long the County's \$7 million has  
62 been sitting in New Mexico Bank and Trust drawing .2%. Burpo said it is the county's main bank  
63 repository, so the money has been there since the contract was opened. The issue they are  
64 faced with, and have been for several years, is an abnormally low interest rate market place.  
65 So, during construction phase it was of the best interest of the county to keep the money liquid.  
66 Low interest rates have hurt ability to move money around, and opportunities for cash  
67 management were not there a year ago. Options to invest elsewhere for liquid money were  
68 unavailable until election night. Spear said he would encourage the finance committee to look

1 into investment options, since things appear to be looking better. Burpo responded that there  
 2 are two dynamics: the low volume of borrowing statewide and opportunities for new bonds. With  
 3 the ongoing deal with Sandoval County transaction, they were able to step into a very unique  
 4 situation; because when most governments borrow, they want to do tax exempt rates, where the  
 5 interest rates are lower, but in this situation they could do it at a lower rate but make it taxable,  
 6 helping both parties. Statewide market is really slowing up. Burpo believes the other situation  
 7 with Sandoval County, might be a situation where Curry can step into if they can get around any  
 8 structural issues. Spear stated he would like to look at that possibility, and asked if there was  
 9 any conflict since Burpo deals with both counties. Burpo stated no, and in this situation, Curry  
 10 County would simply step in and become new bond holders; negotiation would occur between  
 11 the two county managers, as it did in the ongoing agreement. Stated the process would be for  
 12 Curry to go into open market to purchase bonds from banks, buy the bonds for Sandoval county  
 13 (collect in a few days), have the bonds, and then go out and have an underwriter come in and  
 14 buy the bonds under an agreement where they would never lose money and get all the interest.  
 15 Regarding the Federal Funds rate history page, Spear asked Burpo: What did we do right or  
 16 wrong in 1980 that would cause us to have 18% on the fed? Burpo: It was the last year of  
 17 President Carter's administration; Prime rate of 20.5% at banks, very tough time in the US,  
 18 stock market collapsed 72% federal income tax rate, 85% corporate income tax rate.  
 19 Referenced the Laffer curve: further you go out on taxes paid, if you raise taxes anymore,  
 20 collections start going back down. That exasperated the problems of the economy. Taxes were  
 21 a huge drain on the economy. Pyle: Do we have a timeline of what Sandoval County is  
 22 proposing? Burpo: County is ready to move pretty quickly, but the challenge is gathering all of  
 23 the bonds. Starting that process, interacted with Commission two weeks ago. Going back and  
 24 finding out who all of the buyers were, and it might be a challenge to have bond holders sell at a  
 25 reasonable price. Pyle referenced the Local Government Investment Pool, and stated he knows  
 26 of some changes in the management and how they are handling finances. Pyle also recalled a  
 27 couple of years ago that several municipalities, counties, lost funds in that, and how that  
 28 situation concerns him. Burpo gave background information on LGIP including: the Local  
 29 Government Investment Pool, managed by the NM State Treasurer, and the process they follow  
 30 with State issued bonds. The LGIP puts the bond proceeds in an account with money from  
 31 various local governments. Burpo described it as a money market mutual fund. The incident that  
 32 lost local governments was caused by the treasurer at the time putting one quarter your money  
 33 into a high yield money market fund, with 10% of their money in a company called Lehman  
 34 brothers, who went bankrupt in 2008. What happened is that money market fund, called the  
 35 reserve primary fund, stopped trading, all of the sudden the State Treasurer's 25% of his  
 36 liquidity, he couldn't get to it. When he did finally get it back, they got about 98.5 cents on the  
 37 dollar back, but they lost 1.5%, and they didn't earn interest on that money during that period of  
 38 time. The subsequent treasurers have eliminated the possibility of that ever happening again by  
 39 changing the way they invest that money, and what they can invest that money in. The  
 40 advantage they have is the availability to buy corporate bonds, but the longest maturity is 397  
 41 days, so they're not buying long term investments and have restrictions. Not the same  
 42 investment that was presented in 2007/2008. Burpo stated that he was not here to promote  
 43 them, but saying they are viable entity again. Stated he believes it is a viable option, and not  
 44 saying they should do it, but he will present it as a tool for their consideration.

45 **Spear moved to exit Board of Finance meeting at 9:53am.**

|    |                |   |
|----|----------------|---|
| 46 | <b>RESULT:</b> | <b>ADOPTED BY VERBAL VOTE [UNANIMOUS]</b> |
| 47 | <b>MOTION:</b> | Chet Spear, Commissioner                  |
| 48 | <b>SECOND:</b> | Angelina Baca, Vice Chairman              |
| 49 | <b>AYES:</b>   | McDaniel, Spear, Baca, Smith, Thornton    |

50 **V – REPORTS OF; BOARDS, COMMITTEES, DEPARTMENTS AND PRESENTATIONS**

51 **1. Report on Events Center and Fairgrounds Financials June 2017 – Joelle Reed**

52 Reed reported the Events Center and Fairgrounds Financials for June 2017: Actual Events: 11,  
 53 Budget: 10, Variance: 1. Actual Net Income (Loss): (\$32,297), Budget: \$28,385, Variance:  
 54 3,912. Attendance: Actual 6,900, Budget: 3,900, Variance: 3,000. YTD: Actual Events: 98,  
 55 Budget: 76, Variance: 22. YTD NET Income: Actual \$209,318, Budget: 209,848, Variance: 531.  
 56 Attendance: Actual 39,074, Budget: 35,200, Variance: 3,874. Reed mentioned that the income  
 57 variance is due to budgeting a circus/family show in June but having it in May. Expense  
 58 variances are due to insurance costs being less than budgeted and attendance variance is due  
 59 to the Pioneer Days Rodeo. Accounts payables are current. June events: Lamb Jackpot,  
 60 Produce to the People, Cowgirl Rodeo Association, Pioneer Days Rodeo, Livestock Auction,  
 61 and the Renada Riggins Memorial Barrel Race. Upcoming events: Cowgirl Rodeo  
 62 Association/Special Needs Buddy Race, Produce for the People, 4H Horse Program, Clovis  
 63 Livestock Auction and the Curry County Fair.

64 **2. Report on Sponsorships for the Events Center and Fairgrounds Buildings – Joelle Reed**

65 Reed reported the Events Center and Fairgrounds Sponsorship Report and mentioned that at  
 66 the time of the report the June financials were not completed; they were completed on June 20,  
 67

1 2017, in compliance with the management agreement. Reed stated that the report submitted is  
2 the May financial report which shows Actual Sponsorship Revenue: \$3,692, Budgeted: \$7,500,  
3 Variance: 3,808 in advertising sponsorship income year to date. Reed then read the June report  
4 and mentioned she could make an amendment to the report if needed: Actual Sponsorship  
5 Revenue: \$4,467, Budgeted: \$9,000, Variance: 4,533. Currently there is 11 active advertising  
6 sponsors and one pending new agreement. Active advertisers include: Bank of Clovis, Plateau,  
7 Snelling, Plains Regional Medical Center, Juanito's, Clovis Livestock Auction, Leal's, One Stop  
8 Feed, RB Toyota, New Mexico State University, and ASCO, with the pending sponsor being K-  
9 Bob's Steak house. Reed stated that she desired to increase active advertising sponsors in the  
10 Events Center to 15. She mentioned she started the year with 6 and that has grown to 11 active  
11 advertisers and one pending. The Event Center and Fairgrounds building is expanding  
12 advertising sponsors to Fairgrounds through naming rights and is still seeking to secure an  
13 Event Center advertiser. Reed mentioned marketing materials that would show active or  
14 potential advertisers a return on investment and added value by allowing them to distribute  
15 flyers/coupons during events or allowing auto dealers to display vehicles. Reed also discussed  
16 seeking sponsors in September and October in order to not compete with the Chamber of  
17 Commerce, High Plains Junior High Rodeo or Smoke on the Water. Baca asked if contracts  
18 were annual. Reed replied that most are annual with one being a five year agreement. Spear  
19 and Reed discussed the placement of the sponsorship signs in the arena. Spear suggested  
20 putting the signs in a location where they would be more easily seen. Reed discussed the  
21 difficulty of the placement of signs on the arena walls and how a sponsor purchases the location  
22 and size of the sign. Pyle asked Reed to expand on naming rights and SPECTRA's plan on  
23 putting names on the buildings at the fairgrounds to help advertise sponsors and boost revenue  
24 for the County. Reed stated that the County is looking at securing naming rights for the following  
25 buildings: Pavilion, Mounted Patrol, AG, Commercial and the Cow, Sheep, Swine, Poultry, and  
26 Horse barns and having an event in conjunction with the Chamber of Commerce were possible  
27 sponsors could bid to have their name put on a building. Reed and Commission discussed the  
28 potential length of the contract terms and naming rights for the buildings. Baca suggested  
29 putting sponsorship information, including prices and terms, on the County website. Spear  
30 asked about ticket sales for upcoming concert. Reed stated that sales are on schedule and  
31 mentioned recent advertising for the concert. Spear congratulated Reed's son for graduating  
32 from basic training in the US Air Force.

### 33 **3. Report/Update on 2017 Curry County Fair Events and Activities – Joelle Reed**

34 Reed presented an update on the 2017 Curry County Fair Events and Activities going on  
35 August 15th through the 19th, with the theme of "Five Days of Fun." Reed stated the mission of  
36 county fair is to celebrate the history and heritage of Curry County, to promote educational  
37 opportunities offered through the Curry County Extension Office, FFA and 4-H, encourage  
38 friendly competition for all ages in an environment of constructive growth, provide entertainment  
39 in a fun, safe, and welcoming atmosphere, and generate revenue to offset the cost of operating  
40 the Events Center and Fairgrounds. The marketing campaign of 2017 includes: Digital  
41 Marketing, radio, print, billboards, barrels, 'grass-roots' promotions, and in-house advertising.  
42 Reed stated that last year attendance was 42,732 and budget this year is 43,000. Planned  
43 activities includes: Music and Dancing, 4-H Appreciation DJ Dance, Clovis Rocks Night DJ  
44 Dance, Will Banister, Talent/Karaoke Contest, Keize Montoya, Kyle Park with opener Flatland  
45 Calvary, Ruben Ramos and the Mexican Revolution with opener Stefani Montiel, Coby Carter  
46 and Five Miles West, Livestock Sale, Old Timer's Luncheon, Curry County Open Horse Show,  
47 Curry County Open Team Roping, CGRA Open Barrel Race, Professional Bull Fighting Rodeo,  
48 Little Buckaroo Rodeo, Whitley Acres Petting Zoo, Special Needs Day with Pizza Party, Youth  
49 Day with Contests and Prizes, Clovis/Portales Kennel Club Pet Costume Contest and Agility  
50 Demo Meet the Breeds, Military Appreciation Meal, Wrights Amusement Carnival, Live Stingray  
51 Encounter, Livestock Shows & Junior Livestock Sale, Little Miss Curry County Pageant, Cheese  
52 Carving Contest, Home Arts Exhibits and Contest, Salsa Making Contest, Food Court,  
53 Commercial Vendors, Southwest Cheese and United Way Truck Pull Contest, Plateau Turtle  
54 Race, and FFA Farm Mechanics Contest. Also, new for 2017 is a beer garden located at the  
55 Indoor Pavilion to coincide with the DJ and live music. Food will be available for purchase inside  
56 the Pavilion from K-Bobs and food from other vendors is allowed, but no alcohol can leave the  
57 beer garden. The area where beer is sold and consumed will be partitioned off with livestock  
58 panels and there will be no admittance for those under 21 years of age as IDs will be checked at  
59 the gate and guests will wear a wrist band. Tables and chairs will be set up in the garden with  
60 room also for dancing. Budweiser will provide Spectra with a Beer Wagon capable of serving  
61 draft beer. The idea is to provide guests a new experience at the Fair. Reed also discussed the  
62 amount requested from the Clovis Lodger's Tax Fund: \$18,000 were awarded \$15,000;  
63 Estimated cost of the event or promotion/improvement of the attraction: \$230,218; Estimated  
64 income from the event or as a result of the promotion/improvement of the attraction: \$265,435;  
65 Ticket Sales 52%, Vendors 44%, Concessions 4%.

### 66 **4. 2017 Annual Assessor Report - Candace Morrison**

67 Morrison presented the 2017 Annual Assessor's Report, stating that taxable value for Curry  
68 County has increased 4% overall, which calculates the taxable valuation at \$920,676,260. State

1 assessed properties are up, as well as residential properties, non-residential properties, and  
2 personal property. Morrison stated that livestock was down, and attributed 5 million of that to the  
3 2nd quarter cattle billing that was not included in the report due to unforeseen circumstances.  
4 Exemption taxes are up, attributed to school property and churches. School District taxes are  
5 up, with the exception of Texico, and are attributed to variation of livestock. There have been 28  
6 new Residential Housing Permits issued through the City of Clovis compared to 28 permits at  
7 the end of June 30 2016. Morrison mentioned that we are in the process of adding 50 new  
8 homes at CAFB. Morrison stated that we are in the middle of reappraisal and commended  
9 appraisers for their outstanding job. Morrison also stated that we are in the middle of protest  
10 period, with ongoing negotiations hoping to have all resolved prior to formal hearings. Morrison  
11 also presented the statistical reporting for the Annual Sales Ratio Study. Pyle asked Morrison  
12 how many protests were being worked on currently; Morrison replied there are 75 total protests,  
13 and usually 90-95% are resolved prior to formal hearings.

## 14 **VI – ACTION ITEMS**

### 15 **1. Discussion and Request Action on a Resolution #2017-44 Establishing Cost of Living** 16 **Increase and Pay Plan Adjustments for County Employees – Lance A. Pyle**

17 Pyle presented proposed Resolution 2017-44 and stated that the County had a successful FY  
18 and with the help of the elected officials, department heads and employees providing services  
19 and managing expenses well, were able to put over \$1.7 million back in reserves. Pyle  
20 presented the proposed Cost of Living Increase and Pay Plan Adjustments for County  
21 Employees and read aloud the following: Paragraph 1 - Effective August 27, 2017, all County  
22 employees including at-will appointed employees who have completed one (1) full year or more  
23 of continuous employment with Curry County shall receive a 3% cost of living (COLA) increase.  
24 Paragraph 2 - All County employees, including at-will appointed employees who are currently  
25 employed with Curry County, who have not completed one (1) full year of continuous  
26 employment with Curry County as of August 27, 2017, will receive a 3% COLA increase the day  
27 after they have completed their one (1) full year of employment with the County. Paragraph 3 -  
28 All unclassified Grant Employees who have completed one (1) full year or more of continuous  
29 employment with Curry County will receive 3% COLA as of August 27, 2017, or the day after  
30 they have completed their one (1) full year of employment with the County, if grant funds allow.  
31 Paragraph 4 - The Adult Detention Center has been working extremely hard to become  
32 accredited and has been assisting in managing shifts/posts during staff vacancies. The County  
33 recognizes their dedication and support and effective August 27, 2017, all Detention Lieutenants  
34 will become FLSA non-exempt - eligible for overtime for FY 2018 and thereafter. Pyle stated  
35 that the funds have been set aside in the budget, and administration's recommendation to  
36 approve. Spear extended appreciation not just to elected officials and department heads, but to  
37 all employees. Spear also stated though Manager Pyle's contract allows a 3% raise, he has  
38 opted out, and commended Pyle. Baca also commended the elected officials, department heads  
39 and all employees.

40 **McDaniel moved to approve Resolution 2017-44 Cost of Living and Pay Plan Adjustment.**

|                   |   |
|-------------------|---|
| 41 <b>RESULT:</b> | <b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b> |
| 42 <b>MOTION:</b> | Ben McDaniel, Chairman                        |
| 43 <b>SECOND:</b> | Angelina Baca, Vice Chairman                  |
| 44 <b>AYES:</b>   | McDaniel, Spear, Baca, Smith, Thornton        |

### 45 **2. Discussion and Request Approval to Accept Engineer's Recommendation for Bid** 46 **#2016/17-08 and Enter into Contract Negotiations with WWRC, Inc. for the Re-Roofing** 47 **Project at the Curry County Courthouse and Juvenile Detention Center - Ben Roberts and** 48 **Carol Pipes**

49 Roberts discussed the bid tabulation for the Courthouse and Juvenile Detention re-roofing which  
50 shows five bids submitted and the breakdown of all options and base bid that are recommended  
51 to be included in the project as well as a copy of the engineer's specifications and plans for re-  
52 roofing. The tabulation also shows the recommendation to award the bid to WWRC. The  
53 recommendation stems from withdraw of the lowest bidder JMC Roofing due to an incorrect bid  
54 calculation. The next lowest bid was from Santa Fe Stucco and Roofing who was disqualified for  
55 not including additional fees in the submitted bid which included the performance bond and  
56 permit fees. That leaves WWRC whose bid for the cost of re-roof and asbestos removal is  
57 \$322,199 and including the recommended options of the replacement of two roof ladders, set of  
58 access stairs and an air handler for a total cost of \$363,931, plus tax. Roberts mentioned that it  
59 is recommended to replace the air handler at the detention center due to it being original to the  
60 building that was constructed in 1984 and is not working as should. Roberts requested to move  
61 into negotiations with WWRC in order to have contract before Commission at August 15th  
62 meeting.

63 **Baca moved to approve and accept Engineer's Recommendation for Bid #2016/17-08 and**  
64 **Enter into Contract Negotiations with WWRC, Inc. for the Re-Roofing Contract with**  
65 **WWRC, Inc.**

66 Baca asked if this vendor has been used before. Roberts stated vendor previously worked on  
67 Health Department building. Thornton referenced page 100, Section 1.05, which states the

1 project completion date to be 90 days, and in the sample draft of the contract, pages 117-118,  
 2 which state the liquidated damages portion. Thornton stated that after recent events, he would  
 3 like to see that included in the final contract. Roberts replied that it will be included, as well as a  
 4 warranty section and bid specifications/ plans and liquidated damages will need to be tracked  
 5 and approved. McDaniel asked if the air handler was part of the contract. Roberts stated the air  
 6 handler is included in the \$363,931.

|    |                |  |
|----|----------------|--|
| 7  | <b>RESULT:</b> | <b>APPROVED BY VERBAL VOTE [UNANIMOUS]</b> |
| 8  | <b>MOTION:</b> | Angelina Baca, Vice Chairman               |
| 9  | <b>SECOND:</b> | Ben McDaniel, Chairman                     |
| 10 | <b>AYES:</b>   | McDaniel, Spear, Baca, Smith, Thornton     |

11 **VII – COUNTY COMMISSIONER'S REPORTS**

12 McDaniel attended the Finance Committee Meeting July 31st. Spear mentioned that Ranchvale  
 13 has a breakfast at the VFW on the 5th Saturday of months with five Saturdays, and wanted to  
 14 pass on compliments given to the Road Department for work done in the area. Smith attended  
 15 the Interview Committee for County Extension agents July 31st. Thornton attended a Strategic  
 16 Water Committee meeting with the Office of State Engineer, and mentioned that they are  
 17 finishing up a plan to be presented to the City of Clovis Water Planning Committee August 8th.

18 **VIII – COUNTY MANAGER'S REPORT**

19 Pyle stated that he will be meeting with the new CEO of Roosevelt General Hospital, and if  
 20 there were any questions or comments the Commission would want relayed, to please let him  
 21 know within the next couple of days. Pyle reminded Commission that the Clovis Municipal  
 22 Schools Convocation is August 11th at 8:00am, and to please RSVP. Also, on August 11th at  
 23 3:30pm, the County will hold an unveiling ceremony of the Events Center and Fairgrounds new  
 24 sign that was done by the students at Texico; Invitations for the unveiling and a press release  
 25 will be sent out by the end of the day. The County is anticipating the closing of the approved  
 26 purchasing of property South of Clovis. The Adult Detention Center is starting its bi-weekly  
 27 meetings with the architect to review and answer questions. A meeting was held on July 31st,  
 28 and existing plans did not include any upgrade to surveillance cameras in the existing facility.  
 29 Cost estimates are being put together to be considered at a later meeting to go along with the  
 30 new addition. The final budget and fourth quarterly report was submitted July 31st and is now  
 31 awaiting the approval, and any comments, by the State. Pyle also stated that Commissioners  
 32 and elected officials should be receiving audit questionnaires by mail, and to please have them  
 33 completed and returned by next week.

34 **IX – FUTURE AGENDA ITEMS**

35 No future agenda items.

36 **X – ADJOURNMENT**

37 **This meeting was adjourned by Chairman McDaniel at 10:50am.**

38  
 39 Commission attended Annual Site Visit to the Curry County Adult and Juvenile Detention  
 40 Center.

41  
 42 **BOARD OF CURRY COUNTY COMMISSIONERS**

43  
 44   
 45  
 46 **Ben McDaniel - Chairman** *ME*

47  
 48 **ATTEST:**  
 49  
 50   
 51  
 52 **Annie Hogland - Curry County Clerk**



53 In compliance with the Americans with Disabilities Act of 1990, the County will provide  
 54 appropriate auxiliary aids and services to afford an individual with a disability an equal  
 55 opportunity to participate in any public meeting held by the County. A minimum of 48 hours  
 56 advance notice is requested.

57 **IN ATTENDANCE:**

|                |                  |                   |               |
|----------------|------------------|-------------------|---------------|
| Lance A. Pyle  | Carol Pipes      | Ashley Moran      | Ben Smith     |
| Chet Spear     | Angelina Baca    | Robert Thornton   | Ben McDaniel  |
| Debbie Spriggs | Candace Morrison | Annie Hogland     | Adrian Ancira |
| Joelle Reed    | Ben Roberts      | Rob Burpo         | Mike Reeves   |
| Wesley Waller  | Clinton Turner   | Robert Sutherland | Todd Ulses    |
| David Grieder  | Mark Gallegos    |                   |               |

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**Consent Agenda Item #2**  
**Curry County Disposal (Under \$5000) August 1, 2017**

| <b>Description</b>                    | <b>Cost</b> | <b>Date Acquired</b> | <b>Department</b> | <b>Asset/ Tag No.</b> | <b>Comments</b>           | <b>Disposition Intent</b> |
|---------------------------------------|-------------|----------------------|-------------------|-----------------------|---------------------------|---------------------------|
| Dell Monitor CN-DH26SR-6418Q-OAE-07HU | Unknown     | Unknown              | IT                | 00017                 | from Road/status - broken | Dispose                   |
| Laminating Machine                    | Unknown     | Unknown              | ADC/Storage       | 00161                 | nonfunctioning            | Dispose                   |

4