



Meeting Minutes  
Regular Monthly Meeting  
September 20, 2018

The regular monthly meeting of the Curry County Health Council was called to order by Tammy Phillips at 12:00pm on Thursday, September 20, 2018. The meeting was held in the Conference Room at the Curry County Administrative Complex, 417 Gidding Street, Clovis, NM.

**In Attendance:**

Tammy Phillips	PRMC, CCHC Chairperson
Rose Ann Martinez	Curry County Foster Grandparent Program, CCHC Co- Chairperson
Valerie Velasquez	Curry County Teen Court
Doria Rey	Curry County Grants
Annie Hogland	Curry County Clerk
Tanya Henderson	Curry County OSAP
Theresa Broeker	Clovis Health Office
Susan Alman	Curry County Health Council
Sarah Navarrette	United Way
Christine Martinez-Guajardo	Compass Hospice
Carissa Caroland	Clovis Public Schools
Alexa Perez	Arise
Anette Dixon	Community Homecare
Suzanne Zamora	Curry County RSVP/FGP
Rose Mary McCallum	MECA Therapies

**Approval of Minutes** – Valerie Velasquez moved to approve the minutes of August 16, 2018; second by Rose Ann Martinez.

**Health Council Coordinator’s Summary of Events and Activities –Susan Alman**

Susan Alman addressed the council with a summary of the “Out of the Darkness Walk” held in Clovis on September 15, 2018 to raise awareness on suicide prevention; October will be Breast Cancer Awareness Month in Curry County. Susan Alman will present a proclamation on October 2nd to bring awareness to breast cancer.

**Financial Report** – Suzanne Zamora presented the financial report. As of August 31, 2018. Wellness Council Fund had a total balance of \$7,874.30, after expenses for National Night Out projected balance is \$6,354.50. Curry County’s due for \$4,800 in funds from the Department of Health, however, amount received will be dependent on fulfilling all of the deliverables as stated in the proposal and submission of quarterly reports. The \$4800 is invoiced and paid out in payments, most likely on a quarterly basis. She added that the State budget can also impact this amount.

## **Open Issues**

Tammy Phillips stated the Care Guide Sub-Committee has scheduled a meeting for September 28, 2018 at PRMC to discuss the project.

Tammy Phillips stated Presbyterian generously agreed to fund the reprinting of Prescription Trail Booklets and has been invoiced.

## **New Business**

Health Council By-Laws and Roster will go before Curry County Board of County Commissioners on October 2, 2018 for approval. Doria Rey stated the County Manager and Attorney need to review revisions submitted by CCHC Executive Committee. Tammy Phillips presented minor language changes and the revision of officer terms to two years, emphasizing on the continuity of care.

Domestic Violence Awareness Month Proclamation will be read by Susan Alman and Donna Horton at the October 2, 2018 County Commission Meeting.

Susan Alman stated a blood drive will take place at the Curry County Administrative Complex Parking Lot (417 Gidding Street) on October 5, 2018 and is currently circulating fliers for the event.

Tammy Phillips presented on “Healthy Health Council” training by Susan Wiggler that will be funded by Presbyterian. Phillips stated she will address Executive Committee regarding training.

Susan Alman stated she would like to conduct a food drive in the month of October and council members brought ideas forward to help with the event. Additionally, in conjunction with National Diabetes month, Susan Alman is working on planning a food demonstration at PRMC at a date to be determined, specifically in the month of November. Food demonstration will also assist in food drive.

## **Other Health Council Members’ Status Reports**

Anette Dixon with Community Home Care announced a Fall Health Fair to be held at Java Loft, 3:00pm-6:00pm, on October 12, 2018. Community Health Care will be giving 100 flu shots to attendees 18 years and older, first come/ first serve. Anette Dixon invited other health council members and organizations to participate and circulated vendor sign-up forms, and stated it can be a venue to help support the food drive. Council members discussed different ideas to offer more flu shots to attendees and other health related services to offer such as blood pressure checks.

Christine Martinez-Guajardo gave an update on Compass Health volunteer process. Suzanne Zamora said she would include the volunteer request in the October Senior Volunteer Newsletter.

Valerie Velasquez and Tanya Henderson stated one of the previously discussed town hall meetings has been held and the second of the two will be held September 20, encouraging council members to attend.

Carissa Caroland introduced herself as the new Director of Health Services for Clovis Public Schools.

The Next Meeting will be held at 12:00pm on Thursday, October 18, 2018 at the Curry County Administrative Complex Commission room.

**Meeting adjourned at 12:50pm.**