

RESOLUTION NO. 2019-44

A RESOLUTION ESTABLISHING FEES FOR THE PRODUCTION OF DOCUMENTS AND OTHER WRITTEN AND ELECTRONIC MEDIA

WHEREAS, Curry County has previously adopted Resolution No. 2018-20 establishing fees to be charged by Curry County in response to requests for copies of documents and other written and electronic media; and,

WHEREAS, the Curry County Elected Officials and other Department Heads wish to modify the previous Resolution to reflect that any request for documents to be transmitted electronically in their original format must be provided electronically at no charge or cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Curry County, which is the governing body of and for Curry County, that Resolution No. 2018-20, is hereby rescinded and the fees that will be charged by Curry County, through any of its departments and/or offices, to cover the costs and expenses for the production of any written documents, electronic media, copies, duplicates, etc. shall, from this date forward, be those fees that are specifically set forth in the spreadsheet which is attached hereto and incorporated herein as though set forth in full. Any and all inspection of public records requests (IPRA) for documents in their electronic format, if such documents exist, are to be provided electronically with no charge or fee.

BE IT FURTHER RESOLVED upon receipt of any and all payments received by any office, branch and/or employee of Curry County, whether pursuant to the terms and conditions of this Resolution or otherwise, the person receiving the payment shall issue a written receipt for the same and deliver the money to the Curry County Treasurer's office within 24 hours of receipt. The Treasurer, upon receipt of all monies shall timely record where the funds came from and who provided the funds/paid for the records.

DULY PASSED AND ADOPTED by the Board of Curry Commissioners in their regular open meeting on the 21st day of May, 2019, in Clovis, Curry County, New Mexico.

BOARD OF CURRY COUNTY COMMISSIONERS

By: 
Chet Spear, Chairman




Annie Hogland, County Clerk

Information, Copies, Services, and Map Fees

Curry County Administration Office Service Fees	
Administration Information	
Data Fee	
Downloading Videos and/or Data onto CD	\$50.00 per CD
Assembling of Non-electronic and/or electronic documents	\$11.63 per hour
Replacement of W-2	\$10.00
Duplicate Form 1095C Proof of Health Insurance	\$10.00
Notary Fee	\$5.00
Administration Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Color Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$2.25per page
Redaction fee	\$1.00 per page
Curry County Assessor's Office Service Fees	
Assessment Information	
Set Up Fees	
Computer Report Set-up Fee	\$30.00 for first 1 hour and \$20.00 for each additional hour or part thereof
Data	
Ownership Information -	\$0.05 per parcel
UPC, Owner #, Owner Name and Address, Situs, Legal, School District, Deed Reference, & Values	
Assessment Prints and Copies	
Black and White Prints & Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Color Prints & Copies	
Plain Paper Print 11 x 17 or smaller	\$2.25 per page
Redaction fee	\$1.00 per page
Large Format Black and White Copies	
Universal Bond 20lb Plain Paper 9 x 12	1.00 per page
Universal Bond 20lb Plain Paper 12 x 18	\$1.75 per page
Universal Bond 20lb Plain Paper 18 x 24	\$3.25 per page
Universal Bond 20lb Plain Paper 24 x 36	\$6.25 per page
Universal Bond 20lb Plain Paper 36 x 36	\$9.25 per page
Universal Bond 20lb Plain Paper 36 x 48	\$12.25 per page
Universal Bond 20lb Plain Paper 42 x 60	\$17.75 per page
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$1.25 per sq. ft.
Documents with a greater width than 36" cannot be	

copied by our machine all in one piece.	
GIS Information	
Set Up Fees	
Custom Map Set up Fee	\$30.00 Set Fee for first 1 hour and \$20.00 per hour for each additional hour or part thereof
Data	
Ownership Information Attributes -	\$0.05 per parcel
Parcel Information Attributes – (can include shape file)	\$0.05 per parcel
Road Segment Information Attributes – (can include shape file)	\$0.05 per road piece
Entire Parcel Layer w/ Parcel information Only in Shape file	\$800.00 set fee
Entire Parcel Layer w/ Ownership Information Only in Shape file	\$800.00 set fee
Entire Parcel Map w/ Parcel Information and Ownership information in Shape file	\$1200.00 set fee
Entire County Roads and Rural Subdivision Streets Shape File	\$150.00 set fee
Entire Shape File Layers not including Roads or Parcels Layers	\$20.00 per layer
County Roads and Rural Subdivision Streets Map Book	\$150.00 set fee
County Roads and Rural Subdivision Streets Map Book Individual Pages	\$3.00 per page
County Township and Section Rural Ownership Map Book	\$150.00 set fee
County Township and Section Rural Ownership Map Book Individual Pages	\$3.00 per page
Any documents or files burned to CD	\$2.00 per CD
Large Format Black and White Plotting	
Universal Bond 20lb Plain Paper 9x12	\$1.00 per plot
Universal Bond 20lb Plain Paper 12 x 18	\$1.75 per plot
Universal Bond 20lb Plain Paper 18 x 24	\$3.25 per plot
Universal Bond 20lb Plain Paper 24 x 36	\$6.25 per plot
Universal Bond 20lb Plain Paper 36 x 36	\$9.25 per plot
Universal Bond 20lb Plain Paper 36 x 48	\$12.25 per plot
Universal Bond 20lb Plain Paper 42 x 60	\$17.75 per plot
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$1.25 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Large Format Color Plotting	
Universal Bond 20lb Plain Paper 9 x 12	\$1.85 per page
Universal Bond 20lb Plain Paper 12 x 18	\$3.15 per page
Universal Bond 20lb Plain Paper 18 x 24	\$5.75 per page
Universal Bond 20lb Plain Paper 24 x 36	\$11.00 per page
Universal Bond 20lb Plain Paper 36 x 36	\$16.25 per page
Universal Bond 20lb Plain Paper 36 x 48	\$21.50 per page
Universal Bond 20lb Plain Paper 42 x 60	\$31.15 per page
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$2.25 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Color Prints w/ Aerials	
Plain Paper Print 8.5 x 11	\$2.25per page

Plain Paper Print 8.5 x 14	\$2.25 per page
Plain Paper Print 11 x 17	\$4.00 per page
Large Format Color Plotting w/ Aerials	
Universal Bond 20lb Plain Paper 9 x 12	\$2.40 per page
Universal Bond 20lb Plain Paper 12 x 18	\$4.25 per page
Universal Bond 20lb Plain Paper 18 x 24	\$8.00 per page
Universal Bond 20lb Plain Paper 24 x 36	\$15.50 per page
Universal Bond 20lb Plain Paper 36 x 36	\$23.00 per page
Universal Bond 20lb Plain Paper 36 x 48	\$30.50 per page
Universal Bond 20lb Plain Paper 42 x 60	\$44.25 per page
Universal Bond 20lb Plain Paper ALL Custom sizes not listed	\$2.25 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Standard and Large Format Laminating	
3.0 mil Satin Finish Laminate 8.5 x 11	\$1.50 per page
3.0 mil Satin Finish Laminate 8.5 x 14	\$1.50 per page
3.0 mil Satin Finish Laminate 11 x 17	\$3.00 per page
3.0 mil Satin Finish Laminate 12 x 18	\$3.00 per page
3.0 mil Satin Finish Laminate 18 x 24	\$6.00 per page
3.0 mil Satin Finish Laminate 24 x 36	\$12.00 per page
3.0 mil Satin Finish Laminate 36 x 36	\$18.00 per page
3.0 mil Satin Finish Laminate 36 x 48	\$24.00 per page
3.0 mil Satin Finish Laminate ALL Custom sizes not listed	\$2.00 per sq. ft.
Documents with a greater width than 42" cannot be plotted by our machine all in one piece.	
Map Package Fees	
Converting a Custom Map Created to a Map Package	\$20.00 Set Fee
Stock Curry County School Districts Map Package	\$15.00 Set Fee
Stock Curry County Commission District Map Package	\$15.00 Set Fee
Stock Curry County Roads and Townships Map Package	\$15.00 Set Fee
Stock Curry County Land Ownership Map Package	\$70.00 Set Fee
Stock Curry County Roads Map Package	\$15.00 Set Fee
GIS Stock Maps (maps are updated yearly)	
City of Clovis Color Street Index Map (2 sided) 11 X 17	\$4.00 Set Fee
City of Clovis Color Street Index Map (2 sided) 11 X 17 LAMINATED	\$8.00 Set Fee
City of Clovis Street Index Map (2 sided) 11 x 17	\$4.00 Set Fee
City of Clovis Street Index Map (2 sided) 11 x 17 LAMINATED	\$8.00 Set Fee
City of Clovis Street Index Map 24 x 30	\$8.00 Set Fee
City of Clovis Street Index Map 24 x 30 LAMINATED	\$12.00 Set Fee
Curry County School Districts Map 11 x 17	\$4.00 Set Fee
Curry County School Districts Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County School Districts Map 24 x 36	\$8.00 Set Fee
Curry County School Districts Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Commission Districts Map 11 x 17	\$4.00 Set Fee
Curry County Commission Districts Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Commission Districts Map 24 x 36	\$8.00 Set Fee

Curry County Commission Districts Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Commission Districts Map 36 x 48	\$12.00 Set Fee
Curry County Commission Districts Map 36 x 48 LAMINATED	\$15.00 Set Fee
Curry County Roads and Township Map 11 x 17	\$4.00 Set Fee
Curry County Roads and Township Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Roads and Township Map 24 x 36	\$8.00 Set Fee
Curry County Roads and Township Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Roads and Township Map 36 x 48	\$12.00 Set Fee
Curry County Roads and Township Map 36 x 48 LAMINATED	\$15.00 Set Fee
Curry County Land Ownership Map 36 x 48	\$55.00 Set Fee
Curry County Land Ownership Map 36 x 48 LAMINATED	\$65.00 Set Fee
Curry County Roads Map 11 x 17	\$4.00 Set Fee
Curry County Roads Map 11 x 17 LAMINATED	\$8.00 Set Fee
Curry County Roads Map 24 x 36	\$8.00 Set Fee
Curry County Roads Map 24 x 36 LAMINATED	\$12.00 Set Fee
Curry County Clerk's Office Service Fees	
Clerk's Recording Fees	
Data Fee	
CD Burn Fee	\$50.00 per CD
Monthly microfilm images	\$25.00
Certification of Documents NM Statute: NMSA-40-14-810 B	\$1.50 per seal
Notary Fee	\$5.00 per seal
CD surveys – Complete File	\$150.00
Fees for Email per attachment	\$5.00 per email for 20 pages or less plus .50 per page for each additional page
Facsimile Copies	\$1.00 for the first page plus .75 for each additional page
Voter Registration & Electronic Management Fees	
Set Up Fee for Voter Information	\$15.00
Electronic Format with Voting History (unsorted)	\$4.00 per 1,000
Electronic Format without Voting History (unsorted)	\$3.00 per 1,000
Voter Printed List as requested	\$5.00 per 1,000
Voter Labels as requested	\$20.00 per 1,000
Recording Documents	
Real Estate Recordings (1-10 indexing Entries) NM Statute: NMSA-14-8-15 B	\$25.00
Real Estate Recordings with additional indexing entries (each block of 10 entries) NM Statute: NMSA-14-8-15 C	\$25.00
Plats and Surveys NM Statute: NMSA-14-8-16 D	\$25.00
UCC Filings (1-3 Pages) NM Statute: NMSA-55-9-501	\$25.00
UCC Filings (4-15 Pages) NM Statute: NMSA-55-9-501	\$25.00
UCC Filings (more than 25 Pages) NM Statute: NMSA-55-9-501	\$25.00
Marriage License Fees	
Marriage License NM Statute: NMSA-40-1-11	\$25.00

Certified Copy of Marriage License	\$2.50
Duplicate Certificate	\$5.00
Fireworks License Fee	
Retailer Permit	\$25.00 per application / per location
Specialty Retailer License	\$50.00 per application / per location
Probate Court	
Informal Probate Fees	
Probate Forms Packet	\$5.00 per packet
New Probate Filing NM Statute: NMSA-34-7-14A	\$30.00 per filing
Additional papers NM Statute: NMSA-34-7-14B	\$0.15 per page in excess of 20 pages
Itemized bill of costs NM Statute: NMSA-34-7-15	\$0.50
Certified Transcript of Judgment NM Statute: NMSA-34-7-15	\$1.00
Certification of Probate Document Per Seal NM Statute: NMSA-34-7-15	\$0.50
Notary Fee NM Statute: NMSA-34-7-15	\$0.50
Kennel Fee	
Application	\$20.00 annually
Clerk's Prints and Copies	
Black and White Prints & Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Color Prints & Copies	
Plain Paper Print 11 x 17 or smaller	2.25 per page
Redaction fee	\$1.00 per page
Curry County Detention Center Service Fees	
Detention Center Information	
Downloading telephone calls	\$50.00 per CD
Ledger for telephone calls	\$5.00 per ledger
Downloading video	\$50.00 per CD
Detention Center Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Color Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$2.25 per page
Documents that are 2 years or older	\$3.00 per page
Redaction fee	\$1.00 per page

Curry County Sheriff's Department Service Fees	
Sheriff's Department Information	
Case Files	\$5.00 Initial report \$1.00 each additional Page
CDs or DVDs	\$50.00 each
Civil Process Service	\$40.00
Fingerprints	\$5.00 per card
Incident Reports	\$5.00
Notary Fee	\$5.00 per seal
Sheriff's Department Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Curry County Treasurer's Service Fees	
Treasurer's Information	
Data Fee	
Mortgage Co. Tax List 10/1-12/10 each year	\$300.00
Mortgage Co. Delinquent Tax List	\$150.00
State Delinquent Tax Sale List	\$10.00
Treasurer's Prints and Copies	
Black and White Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$1.00 per page
Redaction fee	\$1.00 per page
Color Prints and Copies	
Plain Paper Print 11 x 17 or smaller	\$2.25 per page
Redaction fee	\$1.00 per page