

**NOTICE OF ADDENDUM #1**  
**INVITATION TO BID #2019/20-03**  
**JANITORIAL SUPPLIES**

**This one (1) page must be completed and submitted with  
all other documents in the Bid.**

By signing this page and submitting a proposal, vendor hereby acknowledges that it/they have read and understand all terms, conditions, and requirements set forth in the ITB and the attached addendum #1. In addition, acknowledges the addenda(s) that have been issued.

**Vendor Information:**

Signature: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone & Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

# NOTICE OF ADDENDUM #1

## INVITATION TO BID #2019/20-03

### JANITORIAL SUPPLIES

Issue Date: December 9, 2019

The Board of County Commissioners of Curry County, State of New Mexico, has issued the following Addendum #1 to the Invitation to Bid for Janitorial Supplies, ITB No. 2019/20-03. Questions were invited and received and a compilation of questions were made and the following answers are provided.

#### Questions and Answers:

1. Question: "Can you please provide me with the previous award information and tabulations?"

Answer: Attached as Exhibit A is the previously awarded contract, renewal, tabulation and comparison of pricing.

2. Question: "How many locations will be utilizing this contract?"

Answer: Refer to the Specifications paragraph on page four (4) of the ITB for language regarding locations.

3. Question: "Are locations equipped with a loading dock and pallet jack?"

Answer: Locations are not equipped with a loading dock and pallet jack

4. Question: "What are the receiving hours?"

Answer: Refer to the Specifications paragraph on page four (4) of the ITB for language regarding receiving hours.

5. Question: "I came across your bid no. 2019/20-03 for Janitorial Supplies and wanted to ask if you could share the estimated annual quantity of all these bid items with me. Without knowing the estimated quantity to be ordered it is difficult to put together a competitive quote."

Answer: Please visit the Janitorial Supplies Invitation to Bid on the County website at [currycounty.org](http://currycounty.org) to view the invoices from the previous year. The invoices shall serve as a guide for types and quantities of supplies that have been previously purchased. Curry County makes no guarantee on the quantity to be purchased under the awarded contract.

6. Question: "Please advise if you are intending to award the janitorial bid to one single vendor who bids on all items. Also, did you award the previous janitorial bids to one or multiple vendors"

Answer: Refer to the Specifications paragraph on page three (3) of the ITB. The County is looking for a bidder that can fulfill all of its cleaning and maintenance supply needs. Bid received which are determined to not fulfill the total County needs, will not be considered. Bidders who cannot provide a minimum of 50% of the products listed in the Invitation to Bid will not be considered. This is not an exclusive bid and the County may purchase janitorial supplies from other entities. The previous Janitorial Supplies bid was awarded to one vendor.

To accurately evaluate bid responses, bidders shall list the amount of feet per roll on their paper products, their ounces or measurements they use for their liquid products and their ply (thickness) on trash bags.

The following products listed below shall be modified/removed from the Invitation to Bid:

#13 Bathroom Bio Cleaner Detergent/Deodorant/Disinfectant – Products shall be removed from ITB.

#15 Kitchen Roll Towels – Size, Dispenser type – Product shall be 7.9 inch wide and the dispensers used are Georgia Pacific Enmotion.

#16 Lemon Disinfectant – Product shall be removed.

#25 Large Roll Toilet Tissue (12" – 2 Ply) – Product shall be removed, duplicate of #19

#58 Wax – Sure Step – Gloss or Buffable? Product shall be buffable.

#60 Emulsion Degreaser – Question asked regarding use. Road Department will utilize for equipment.

#63 Deodorizer, Variety of Choices – Product shall be removed

#64 Ultimate Solid Laundry Detergent – Remove "Ultimate" from product name.

#66 Aero Green Hand Soap Foam – Remove "Aero Green"

All of the remaining terms and conditions of Bid No. 2019/20-03 have not been altered or changed and remain the same.

Questions concerning this addendum should be directed to Troy Hall, Purchasing Agent at [thall@currycounty.org](mailto:thall@currycounty.org)

**End of Addendum #1**

## EXHIBIT A

### CONTRACT FOR JANITORIAL SUPPLIES

**THIS CONTRACT** entered into this 14<sup>th</sup> day of January, 2016, by and between the Board of County Commissioner's of Curry County, hereinafter referred to as "County" and Empire Paper Co., a Texas company whose address is 2708 Central FWY East, Wichita Falls, TX 76301, hereinafter referred to as "Contractor".

**WHEREAS**, County has determined that it is necessary to obtain janitorial supplies to be used at the Curry County Courthouse and various other County owned facilities; and,

**WHEREAS**, County has issued Invitation to Bid No. 2015/16-03 on December 4, 2015. Written bids in response to the County's ITB No. 2015/16-03 were required to be received by no later than December 22, 2015 at 3 p.m. Mountain Time; and,

**WHEREAS**, Curry County received a total of seven (7) responses to ITB No. 2015/16-03; and,

**WHEREAS**, Curry County has evaluated the bids in compliance with the New Mexico Procurement Code, as well as the county's own Procurement policies and regulations and has determined that the bid form submitted by Contractor is in compliance with and meets all of the requirements of ITB No. 2015/16-03 and is the lowest bid received by County; and,

**WHEREAS**, County and Contractor desire to enter into this contract on the set forth terms and conditions established herein.

**NOW, THEREFORE**, for valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, as evidenced by their signatures hereto, the parties stipulate and agree as follows:

**1) SCOPE OF SERVICES.**

A) Contractor shall provide to County janitorial supplies and products including but not limited to those supplies set forth in the specification provision of ITB No. 2015/16-03, which is incorporated herein as though set forth in full. County intends, and Contractor is aware, that County will be using said supplies and materials for the purpose of cleaning and maintenance at various County properties. In addition, Contractor shall provide a minimum of three (3) solution centers, at no charge to the County, for the length of this contract. Two (2) of the centers will be used at the County Adult Detention Center and one (1) will be used at the County Juvenile Detention Center. Contractor shall provide additional solution centers, if notified by County that the same are needed. Any maintenance cost relating to the solution or the solution centers shall be the sole expense of Contractor.

B) Contractor shall, upon execution of this contract, provide County's contact person, as set forth in Paragraph 6 hereof, with an electronic and written

listing of **ALL** janitorial supplies that Contractor has which are available to Curry County for purchase. If at any time during the term of this contract or any renewal hereof, there are any changes or amendments to the janitorial supplies offered by Contractor, Contractor shall provide County's contact person with an amended list of said supplies.

- C) Contractor stipulates and agrees that any and all supplies provided by Contractor shall conform to and comply with any and all specifications set forth by County in ITB No. 2015/16-03.
- D) Contractor acknowledges and agrees that County may order janitorial supplies during the term of this contract by placing an order by written and/or electronic means, pursuant to the information provided by Contractor. If written, the order can be sent through regular mail or fax to the Contractor's contact person as set forth herein in Paragraph 6. County shall specify in all said orders, the types and quantities of all janitorial supplies needed and, if a particular product or brand name is requested. Contractor shall respond to County's request within two (2) business days after receipt of the same unless the information has previously been provided and advise County of the availability, minimum quantity that can be shipped, and the price for the supplies.
- E) In the event County requests a specific name brand product or item and Contractor is unable to provide the same, Contractor shall provide County with the names of at least two (2) and preferably three (3) alternative items of the same quality and nature from which County can choose.
- F) Any and all supplies ordered by County under this contract shall be shipped/mailed/sent to County no later than three (3) working days after the order is received by Contractor. In the event of an emergency or unforeseen need, and County needs any supplies faster than three (3) working days, County shall notify Contractor of its need and Contractor shall make all efforts to have said items delivered sooner than three (3) working days.
- G) If Contractor is made aware of any recalls, safety warnings or similar type of products ordered by County, Contractor shall provide the same to County within a reasonable time after receipt of the same.
- H) Any and all supplies ordered by County pursuant to the terms of this contract shall be delivered to either the specific area designated in the order, or to the Curry County Maintenance Department at the Curry County Courthouse, 700 North Main Street, Clovis, New Mexico 88101.

2) **INSPECTION.**

County shall have the right to inspect and if necessary, reject and/or revoke acceptance on any unacceptable or damaged supplies that may be received from Contractor under this contract. Unacceptable items shall include, but shall

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not be limited to products or supplies that are not included and/or listed on the Contractor's response to ITB No. 2015/16-03 and/or otherwise agreed to by County, in writing, as substitute and/or alternate product. County shall not be invoiced, nor shall County be responsible for payment to Contractor on any item(s) that are returned as unacceptable or damaged.

3) **COMPENSATION.**

For and in return of the janitorial supplies to be provided by Contractor, County shall pay Contractor the amount of its cost, as set forth in Contractor's response to ITB No. 2015/16-03, which is incorporated herein by reference as though set forth in full, together with a sixteen percent (16%) markup, for each item/unit provided. Contractor shall not increase the unit price for any item ordered by County from those set forth in its written response without County's prior approval. Said invoice must contain a detailed report of any and all products provided by Contractor, the unit price for each product, as reflected in Contractor's bid, together with the sixteen percent (16%) markup. Said invoices shall be submitted to County by no later than the 7<sup>th</sup> calendar day of each month during the term of this contract or any extension hereof. All invoices shall be submitted directly to the Curry County Finance Department at 700 N. Main, Suite #10, Clovis, New Mexico 88101. Contractor shall provide County with a completed W9 form prior to any payments being issued by County.

Contractor shall be responsible for the delivery cost and freight on any and all supplies and products ordered by County and/or delivered by Contractor during the term of this contract and/or any renewal hereof.

4) **BILLING.**

Contractor shall submit a detailed monthly invoice to County for any and all janitorial supplies which have been ordered and delivered by Contractor to County during that calendar month.

County shall pay any and all invoices received within thirty (30) days after receipt of the invoice unless, within said thirty (30) day period, County notifies Contractor of any change, dispute or disagreement it may have with said statement or, County requests any additional information or documentation from Contractor in order to verify any charge on said invoice.

Contractor shall keep detailed records showing any and all supplies ordered by County and any and all documents pertaining to the supplies themselves, including but not limited to any recalls, safety warning, or similar type notifications. All said records shall be available to County upon request at any time during this contract and for a period of twelve (12) months after the expiration or termination of this contract.

Final payment of the amounts due under any invoice shall operate as a release of County, its officers, and employees from any and all liabilities, claims and/or obligations, whatsoever arising from or under this contract.

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5) **TERM AND SCHEDULE.**

This Contract shall become effective on the 14<sup>th</sup> day of January, 2016 and continue for a period of two (2) years, running through January 13, 2018. County reserves the right to renew this contract for one (1) additional two-year term.

**This contract shall not become effective until the same is approved in writing by the Curry County Board of County Commissioners.**

6) **NOTIFICATION.**

All notice required or permitted under this Contract shall be in writing and shall be deemed sufficiently served if served by Registered Mail addressed as follows:

TO COUNTY:                      Curry County  
700 N. Main Street, Suite #10  
Clovis, NM 88101  
Attn: Edd McCorkle, Maintenance Supervisor  
Phone: 575-763-6016  
Fax: 575-763-3656  
Email: [emccorkle@currycounty.org](mailto:emccorkle@currycounty.org)

TO CONTRACTOR:              Empire Paper Co.  
2708 Central FWY E.  
Wichita Falls, TX 76301  
Attn: Brent Weber, Territory Sales Manager  
Phone: 806-341-1625  
Fax: 806-331-3167  
Email: [brent.weber@empirepaper.com](mailto:brent.weber@empirepaper.com)

7) **APPROPRIATIONS.**

The terms of this Contract are contingent upon sufficient appropriations and authorization being made for the County for the performance of this Contract. If sufficient appropriations and authorizations are not made by the County, this Contract shall terminate upon written notice given by County to Contractor. The County's decision as to whether sufficient appropriations and authorizations exist shall be accepted by Contractor and shall be final.

8) **TERMINATION.**

This Contract may be terminated by either party hereto for cause upon thirty (30) calendar day's written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Contract through no fault of the terminating party. This Contract may also be terminated by County for its convenience or because the project has been permanently abandoned, but only upon fifteen (15) calendar days written notice to Contractor.

In the event of termination, Contractor shall be compensated for all services performed and costs incurred up to the effective date of termination for which Contractor has not been previously compensated.

Upon receipt of notice of termination from County, Contractor shall discontinue the services unless otherwise directed and upon final payment from County deliver to the County the required data, reports, summaries, and such other information and materials as may have been accumulated by Contractor.

9) **INSURANCE.**

Contractor agrees to obtain and maintain in full force throughout the duration of this Contract, a general liability policy of insurance within a minimum coverage of \$1,000,000 per occurrence, which specifically covers, and applies to the type and nature of work Contractor is performing for County under this Contract. The purpose of this insurance coverage is to hold harmless and indemnify County, as required in Paragraph 19 of this Contract, from any and all claims, causes of action, demands or otherwise as may be asserted, made, alleged or filed against County or any of its employees, agents, representatives or properties. Contractor shall obtain said insurance and provide County with proof of insurance as may be required at any/all times during the duration of this Contract and any extension thereof.

10) **INDEPENDENT CONTRACTOR.**

Contractor is, and at all times throughout the term of this Contract, be acting as an independent Contractor, and not an agent, employee or representative of County and, Contractor shall be responsible for the management of its business affairs. In the performance of the work under this Contract, Contractor will at all times be acting and performing as an Independent Contractor, as that term is understood for federal and state law purposes, and not as an employee of County. Without limitation upon the foregoing, Contractor shall not accrue sick leave, jury duty pay, retirement, insurance, bonding, welfare benefits, or any other benefits, which may or may not be afforded employees of County. Contractor will not be treated as an employee for purposes of: Workers' Compensation benefits; the Federal Unemployment Tax Act; Social Security; other payroll taxes, federal or any state income tax withholding; or the employee benefit provisions described in the Internal Revenue Code of 1986, as amended. Neither County, nor its agents or representatives, shall have the right to control or direct the manner, details or means by which Contractor accomplishes and performs its services. Nevertheless, Contractor shall be bound to fulfill the duties and responsibilities contained in the Contract.

Contractor represents that it has, or will secure, at its own expense, all personnel require in performing the services under this Contract. Such personnel shall not be employees of, nor have any contractual relationship with County. Contractor, consistent with its status as an independent Contractor, further agrees that its personnel will not hold themselves out as, nor claim to be officers or employees of County by reason of this Contract.

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To the extent that Contractor employs any employees, Contractor shall be solely responsible for providing its own form of insurance for its employees and in no event, shall Contractor's employees be covered under any policy of County.

Contractor's retention hereunder is not exclusive. Subject to the terms and provisions of this Contract: (i) Contractor is able, during the Term hereof, to perform services for other parties; and (ii) Contractor may perform for its own account other professional services outside the scope of this Contract.

11) **CONFLICTS.**

Contractor represents to County that the services to be provided to County pursuant to this Agreement are not in violation of or contrary to the terms and the provisions of the New Mexico Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 2008. Contractor also agrees that in the performance of this contract shall comply with those terms and conditions set forth in said Governmental Conduct Act that apply or may apply to those services provided by Contractor to County pursuant to this Agreement.

12) **PERA NOTICE.**

If Contractor is a retired member of the New Mexico Employee Retirement Benefit Plan (PERA), then, Contractor shall have the obligation and shall be solely responsible for complying with administrative Rule 2.80.1100.40, NMAC, 2010. It shall be Contractor's sole responsibility to notify PERA of the terms and conditions of this Contract and the compensation payable to Contractor. Contractor shall also have the responsibility to notify County that it is a retired PERA member; however, Contractor shall have sole responsibility for complying with Rule 2.80.1100.40B, NMAC with regard to PERA benefits.

13) **NO JOINT VENTURE OR PARTNERSHIP.**

Nothing contained in this Contract shall create any partnership, association, joint venture, fiduciary or agency relationship between Contractor and County. Except as otherwise specifically set forth herein, neither Contractor nor County shall be authorized or empowered to make and representation or commitment or to perform any act which shall be binding on the other unless expressly authorized or empowered in writing.

14) **CONFLICT OF INTEREST; GOVERNMENTAL CONDUCT ACT.**

Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. Contractor certifies that the requirements of the Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978 regarding contracting with a public officer or state employee, or former state employee, have been followed.

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15) **DISCLAIMER.**

County, by entering into this contract, shall not assume or otherwise be held liable for any act or omission of Contractor or any of its agents, employees and/or representatives in their performance or fulfillment of the terms and obligations of this contract.

16) **PENALTIES FOR VIOLATION UNDER LAW.**

In addition to the Governmental Conduct Act, the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation; in addition, the New Mexico Criminal Statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

17) **ASSIGNMENT.**

Contractor shall perform all the services under this Contract and shall not assign any interest in this Contract or transfer any interest in same or assign any claims for money due or to become due under this Contract without the prior written consent of County.

18) **FORCE MAJEURE.**

Neither party will be liable to the other for any delay or interruption in performance as to any obligation hereunder resulting from governmental emergency orders, judicial or governmental action, emergency regulations, fires, floods, sabotage, riots, wars, vandalism, labor strikes or disputes, acts of God, fires, electrical failure, major computer hardware or software failures, equipment delivery delays, acts of third parties, or delays or interruptions in performance beyond its reasonable control.

19) **INDEMNITY AND LIMITATION.**

Contractor shall indemnify, defend, and hold harmless County from and against any and all claims, suits, actions, judgments, demands, losses, costs, expenses, damages, and liability caused solely by, resulting solely from, or arising solely out of the negligent, intentional and/or criminal acts, errors, or omissions of Contractor, its officers, employees, agents, or representatives in the performance of services under this Contract.

20) **APPLICABLE LAW.**

Contractor, by submitting its response to the County and entering into this contract, consents and acknowledges that this contract and the rights and obligations of the parties shall be governed by and construed by the laws of the State of New Mexico applicable to agreements between New Mexico parties made and performed in that state, without regard to conflicts of law principles. Contractor also stipulates and agrees that by submitting its response and doing business in Curry County, venue for any legal proceeding shall be in Clovis, in the Ninth Judicial District Court.

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Contractor shall abide and be governed by all applicable state law, County ordinances and laws regarding Contractor's services or any work done pursuant to this Contract.

**21) BREACH.**

In the event Contractor breaches any obligation contained in this Contract, prior to instituting any action or dispute resolution procedure, County shall give Contractor written notice of such breach. In the event Contractor fails to remedy the breach within five (5) working days of receiving such written notice, County, at its sole discretion, without any obligation to do so and in addition to other remedies available under applicable law, may remedy Contractor's breach and recover any and all costs and expenses in so doing from Contractor.

**22) DISPUTE RESOLUTION.**

In the event that a dispute arises between County and Contractor under this Contract, or as a result of breach of this Contract, the parties agree to act in good faith to attempt to resolve the dispute.

In the event of termination, Contractor shall be compensated for all services performed and costs incurred up to the effective date of termination for which Contractor has not been previously compensated.

Upon receipt of notice of termination from County, Contractor shall discontinue the services unless otherwise directed and upon final payment from County deliver to the County all data, reports, summaries, and such other information and materials as may have been accumulated by Contractor in the performance of this Contract.

**23) SCOPE OF CONTRACT.**

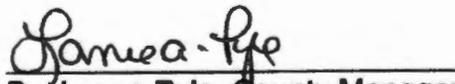
This Contract incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof and that all such covenants, agreements, and understandings have been merged into this written Contract. No prior agreement or understanding, verbal or otherwise, of their parties or their agents shall be valid or enforceable unless embodied in this Contract.

**Empire Paper Co.  
Contractor**

  
By: Brent Weber, Territory Sales Manager

Date: 1/18/16

**Curry County**

  
By: Lance Pyle, County Manager

Date: 1-14-16

## RENEWAL TO CONTRACT FOR JANITORIAL SUPPLIES

**WHEREAS**, Curry County, a New Mexico Governmental entity, hereinafter referred to as "County", entered into a Contract for Janitorial Supplies, with Empire Paper, a Texas Company, hereinafter referred to as "Contractor", on the 14<sup>th</sup> day of January 2016; and,

**WHEREAS**, pursuant to paragraph 5 of the Contract, the term was for a period of two (2) years from January 14, 2016, running through January 13, 2018, with the right to renew the Contract for an additional one (1) two (2) year term; and,

**WHEREAS**, the contract between County and Empire Paper Company, was obtained through the issuance of a bid (ITB No. 2015-16-03) as required by the New Mexico Procurement Code; and,

**WHEREAS**, the parties mutually agree to renew and extend the Contract for an additional one (1) two (2) year term running from the 14<sup>th</sup> day of January, 2018 through and including the 13<sup>th</sup> day of January, 2020.

**NOW, THEREFORE**, for valuable consideration, the receipt and sufficiency of which is acknowledged by both parties as evidenced by their signatures hereto, the parties stipulate and agree as follows:

- I. Paragraph 3) **Compensation**: shall be amended to reflect that the invoices are to be submitted directly to the Curry County Finance Department at 417 Gidding Street, Suite 100, Clovis, NM 88101.
- II. Paragraph 6) **Notification**: shall also be amended to reflect Curry County's address of 417 Gidding Street, Suite 100, Clovis, NM 88101. Ben Roberts, Facility Maintenance Superintendent, [broberts@currycounty.org](mailto:broberts@currycounty.org), will serve as the contact person for Curry County and shall be substituted for Edd McCorkle

- III. All other terms and conditions set forth in the original Contract for Janitorial Supplies, dated January 14, 2016, not specifically altered or amended herein, are to remain in full force and effect.

Done this 11<sup>th</sup> day of January 2018.

Empire Paper

Brent Wicks

Its: \_\_\_\_\_

Date: 1/11/18

Curry County Board of County  
Commissioners

Lance Pyle

By: Lance Pyle, County Manager

Date: 1/11/18

**COUNTY OF CURRY  
SUMMARY AND EVALUATION  
OPENING 12-22-2015 AT 3:00 P.M.  
BID No. 2015/16-03 JANITORIAL SUPPLIES**

<u>BID SPECIFICATION-Janitorial Supplies</u>	<u>LD SUPPLY COMPANY, INC.</u>	<u>EMPIRE PAPER COMPANY</u>	<u>BRADY INDUSTRIES</u>	<u>MILLER PAPER &amp; PACKAGING CO.</u>	<u>Central Poly Bag Corp</u>	<u>All American Poly</u>	<u>Interboro Pkg. Corporation</u>
Percentage Mark-up Pricing List	17%	18%	20% & various	20%	not given	10%	10%
Minimum Order Required	complete	complete	complete	not included	Partial items only	Bags Only	Bags/gloves only
Deliverable Specifications	No	No	No	No	Not specified	Freight on < \$500	Freight on < \$500
QUALIFIED BID	every 14 days	Wed&Fri ea week	Alter. Mon & Tue	Weekly	21 bus. Days ARO	10-20 days ARO	10-14 days ARO
	Yes	Yes	Yes	No	No	No	No

**COMMENTS:** THERE WERE THREE (3) QUALIFIED BIDS AND RESPONSIBLE BIDDERS MEETING ALL SPECIFICATIONS. PER BID SPECIFICATIONS CURRY COUNTY RESERVED THE RIGHT TO AWARD THE CONTRACT TO MULTIPLE BIDDERS, IT IS IN COUNTY'S BEST INTEREST TO AWARD TO A SINGLE BIDDER. IT IS OUR RECOMMENDATION TO AWARD THE FULL BID TO EMPIRE PAPER COMPANY

**NOTE:** THE ABOVE BIDS WERE OPENED AT 3:00 PM ON DECEMBER 22, 2015

PRESENT WERE CAROL A. PIPES, FINANCE DIRECTOR  
EDD McCORKLE, MAINTENANCE SUPERVISOR

  
\_\_\_\_\_  
EDD McCORKLE, MAINTENANCE SUPERVISOR

  
\_\_\_\_\_  
CAROL A. PIPES, FINANCE DIRECTOR

	PRODUCT LIST	count	LD Supply Company, Inc Delivery Every other Monday	LD Supply Total Cost w/ 17%	Count	Empire Paper Co. Delivery Every Wed./Fri	EmpireTotal Cost w/ 16%	Count	Brady Industries Delivery Every other Mon/Tue	Brady Total Cost w/ 20% AND VARIOUS	
1	30"x36" Trash Can Liners 30 gal (.79 Mil white)	8RL/cs	15.655	18.316	8/25/CS	13.520	15.683	200/CS	19.540	23.057	
2	40"x48" Trash Can Liners 45 gal. (Heavy Duty)	250/CS	22.5454	26.378	6/25/CS	20.850	24.186	250/CS	26.140	30.845	
3	Trash bags 24"X24"	1000/CS	13.661	15.983	20/50/CS	17.270	20.033	1000/CS	12.640	14.915	
4	24" x 33" Trash Bags	1000/CS	25.357	29.668	20/50/CS	17.700	20.532	1000/CS	17.360	20.485	
5	36" x 60" Trash Can Liners (Heavy Duty)	200/CS	19.205	22.470	5/20/CS	20.280	23.525	150/CS	29.550	34.869	
6	38" x 50" Trash Bags (L Black 60 gal) 1.7 Mil	100/CS	35.911	42.016	5/20/CS	31.280	36.285	100/CS	35.330	41.689	
7	Gloves, Latex Flock-Lined S	EA	0.631	0.738	DZ	7.810	9.060	EA.	0.540	0.680	
8	Gloves, Latex Flock-Lined M	EA	0.733	0.857	DZ	7.810	9.060	EA.	0.540	0.680	
9	Gloves, Latex Flock-Lined L	EA	0.733	0.857	DZ	7.810	9.060	EA.	0.540	0.680	
10	Gloves, Powder Free Nitrite - S, M and L 100 case	100/BX	44.000	51.480	10/100/CS	46.030	53.395	10 BX/CS	52.270	65.860	
11	Solid Chlorinated De-Stainer	CS	27.294	31.934	100# BX	81.670	94.737	SEE ITEMS #64			did not compare
12	Scour Pad, Medium Scrub Green	BX	9.955	11.647	20/CS	5.430	6.299	20/CS	6.240	7.488	
13	Disinfectant, SW Pine Cleaner/Deodorizer	CS	27.294	31.934	QT/4GL/CS	30.730	35.647	4/CS	26.070	31.284	
14	Bl. Plastic Dust Pans	EA	2.656	3.108	12/CS	21.800	25.288	EA.	2.150	2.580	
15	Bathroom Bio Cleaner Detergent/QT.	CS	29.335	34.322	12 QT/CS	20.860	24.198	12/CS	38.810	46.572	
16	Cup, Foam White 8 oz.	1M/CS	19.506	22.822	40/25/CS	18.120	21.019	1000/CS	19.230	23.076	
17	Deodorant/Disinfectant	CS	47.558	55.643							did not compare
18	Lemon Disinfectant	QT/CS	31.093	36.379	4GL/CS	29.800	34.568	4/CS	33.290	39.948	
19	Kitchen Roll Towels	30RL/CS	22.278	26.065		24.450	28.362	30 CS/85	21.950	25.462	
20	9" Jumbo Roll Bathroom Tissue 2 ply 12	12RL/CS	18.954	22.176	12/1M/CS	24.450	28.362	12/CS/1000	24.070	27.921	
21	Box Soap			-			-	12 EA/CS	35.330	40.983	did not compare
22	Oil Base Floor Sweep	50#/BX	16.637	19.466	15GL/BX	18.160	21.066	50#	18.430	22.116	
23	12" Jumbo Roll Bathroom Tissue	6RL/CS	21.225	24.833	6/2M/CS	26.000	30.160		31.130	36.111	
24	Toilet Bowl Block Hinge	BX	9.619	11.254	DZ	10.650	12.354	1 DOZ	7.980	9.576	
25	Urinal Screen w/Block CS	CS	21.023	24.597	12/CS	16.120	18.699	1 DOZ	10.690	12.828	
26	Urinal Screen w/o Block each	EA	1.538	1.799	12/BX	9.960	11.554	1 DOZ	7.400	8.880	

	PRODUCT LIST	count	LD Supply Company, Inc Delivery Every other Monday	LD Supply Total Cost w/ 17%	Count	Empire Paper Co. Delivery Every Wed./Fri	EmpireTotal Cost w/ 16%	Count	Brady Industries Delivery Every other Mon/Tue	Brady Total Cost w/ 20% AND VARIOUS	
27	2-Ply Toilet Tissue CS 96 RL	96RL/CS	26.611	31.135	96 RL/CS	30.080	34.893	96 RL/CS	36.540	42.386	
28	Liquid Bleach 121 OZ	CS	10.608	12.411	6/128OZ	11.750	13.630	3/CS	14.080	16.192	
29	8" Roll Towel 6 RL cs BROWN	6RL/CS	25.580	29.928	12/350CS	18.920	21.947	6/800/CS	19.960	23.154	
30	Large Roll Toilet Tissue (12" – 2 Ply) 2000 2 ply	6RL/CS	21.225	24.833	6/2M/CS	26.000	30.160	6/CS	31.130	36.111	
31	Sprayway Glass Cleaner	CS	35.558	41.603	12/19OZ	22.870	26.529	12/CS	33.240	39.223	
32	Disinfectant/Aerosol Spray (Avistat-D) 20 OZ.	CS	47.558	55.643	12/20/CS	36.200	41.992	12/CS	39.040	46.848	
33	Scour Pads Heavy Duty	BX	9.955	11.647	15/CS	6.580	7.633	12/BX	18.310	21.972	
34	Urinal Blocks	DZ	7.225	8.453	3DZ	16.710	19.384	1 DOZ	15.570	18.684	
35	Nylon Scour Pads (6" x 9 ½")	EA	0.883	1.033	15/CS	6.580	7.633	20/BX	6.240	7.488	
36	Toilet Brushes	EA	1.979	2.315	EA	2.350	2.726	EA.	1.330	1.596	
37	Instant Antiseptic Foam Hand Cleaner						-	1LT 6/CS	49.220	58.080	did not compare
38	Wet Mop Cotton Blend (Not Sewn at Bottom) #24	EA	7.578	8.866	3/PK	12.850	14.906	EA.	5.440	6.528	did not compare
39	Wet Mop Cotton Blend (Not Sewn at Bottom) #16	EA	1.796	2.102			-				did not compare
40	Air Freshener/Deodorizer Spray Aerosol	CN	6.029	7.054	6/CS	17.830	20.683	12 CN/CS	42.530	53.163	
41	Ready For Use Pink Liquid Hand Soap 4 gl	GL4/CS	7.824	9.153	4GL/CS	28.670	33.257	GL 4/CS	18.830	23.538	
42	Foaming Wash 12 550 ML table top	EA	4.745	5.552	6/1L/CS	59.920	69.507	1LT 6/CS	49.220	58.080	
43	Snow and Ice Melt 50# box	BAG	9.735	11.390	50# BX	15.910	18.456	50# BX	11.270	14.088	
44	Medium Duty Utility Wipes (12" x 10 ½")	4M/CS	17.574	20.562	9/100/CS	36.660	42.526	900/CS	49.940	59.928	
45	Pop up wipers in box (Brawny equal)	475RL/CS	56.317	65.891	8/100/CS	51.870	60.169	6/120/CS	50.750	60.900	
46	Aerosol citrus degreaser doz/19 oz	12 OZ/CN	6.029	7.054	12/19OZ/CS	42.990	49.868	12/CS	44.810	56.013	
47	Clorox wipes	12/CS	32.509	38.036	6/75/CS	27.770	32.213	6/75 CS	33.610	40.332	
48	Pumice Hand soap for dispensers	4/2000ML/CS	60.667	70.981			-	4/CS	55.920	67.104	did not compare
49	Mild acid toilet cleaner	6/CS	19.438	22.742	12QT/CS	26.790	31.076	12/CS	30.890	37.068	
50	Fabric refresher sprays	CS	56.395	65.982	9/275ML/CS	27.730	32.167	9/CS	31.380	37.656	
51	Polish, Festival Furniture Lemon 12	18 OZ/CS	42.036	49.182	12/17OZ/CS	29.860	34.638	12/CN/CS	36.010	43.212	
52	Nat. Single Fold Towel			-	16/250/CS	21.830	25.323	4000/CS	20.020	23.624	
53	Deodorizer, Cinnamon & Spice 12	CN	4.838	5.661	12/15OZ/CS	37.620	43.639	12/CS	33.110	39.732	
54	Yellow Angle Broom	EA	7.355	8.606	EA	8.150	9.454	13" WOOD HDL	5.040	6.048	
55	Push Flagged Broom	EA	10.911	12.766	EA	9.640	11.182	18"	6.060	7.272	
56	Fiberglass 60" threaded broom handle	EA	8.744	10.230	EA	8.920	10.347	SELF-LOCK	11.600	13.920	
57	Mop Bucket Wringer Combo 26 QT	EA	40.130	46.952			-				did not compare
58	Mop Bucket Wringer Combo 35 QT	EA	49.381	57.775	EA	82.580	95.793	W/SIDE PRESS	62.660	73.939	
59	Fiberglass Mop Saddle Mop Handle	EA	8.744	10.230	EA	11.770	13.653	EA.	8.190	9.828	

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60	Fender Brush Plastic Bristle	EA	8.126	9.507	EA	10.430	12.099	EA.	3.200	<b>3.840</b>	
61	20" Stripper Floor Pad (Black)	BX	11.719	<b>13.711</b>	5/CS	12.050	13.978	5/CT	13.580	16.024	
62	20" Stripper Floor Pad (Red)	BX	11.980	14.016	5/CS	12.050	<b>13.978</b>	5/CT	13.580	16.024	
63	20" Waxing Floor Pad (white)	BX	16.318	19.092	5/CS	12.050	<b>13.978</b>	5/CT	13.580	16.024	
64	Wax Stripper - liquefying	4/GL/CS	39.545	46.268	4GL/CS	39.640	<b>45.982</b>	4GL/CS	37.730	47.163	
65	Wax – Sure Step	GL	11.346	<b>13.274</b>	5GL/CS	63.860	74.078	4GL/CS	58.520	73.150	
66	Solid Green glass/floor cleaner	GL	6.035	7.061	4GL/CS	22.420	<b>26.007</b>	4/CS	21.600	27.000	
67	Emulsion Degreaser 4 gal	GL	6.317	7.390	4GL/CS	29.220	<b>33.895</b>	4/CS	73.330	91.663	
68	Pop Up Wiper (5816 L30 Econo Equal)	12/90'S	42.996	50.306	12/125/CS	35.580	<b>41.273</b>	L30	42.670	46.937	
69	Sanitizer Purell Foam Instant	CS	80.386	94.051	2/1.2L/CS	61.150	70.934	12/CS	39.636	<b>47.563</b>	
70	Deodorizer, Variety of Choices	QT CONC	6.456	7.553	6/CS	17.060	<b>19.790</b>	12/7OZ/CS	35.320	44.150	
71	Ultimate Solid Laundry Detergent	50#	25.271	<b>29.567</b>	40# BX	20.560	23.850	4X6#	193.330	241.663	
72	Febreze Meadow and Rain	CS	56.395	65.982	9/275ML/CS	27.730	<b>32.167</b>	9/CS	31.380	37.656	
73	Aero Green Hand Soap Foam	8/CS	63.484	74.277	6/1L/CS	49.020	<b>56.863</b>	8LT/CS	58.470	68.995	
74	SSS Urinal Mats	EA	36.660	42.892	6/CS	36.410	<b>42.236</b>	6/CS	42.500	51.000	
				11 Items					33 Items		
										22 Items	